



Members of the Council are summoned to attend, and members of the public invited to the meeting of:

PETTISTREE PARISH COUNCIL

On 11 January 2024 at 7pm in the Parish Room, Pettistree

AGENDA

- 1 Present**
- 2 Apologies and to consider approvals for absence**
- 3 Comments from members of the public on agenda items or to raise issues for future meetings**
- 4 Receive any changes to members' interests**
- 5 Receive any declaration of interest in relation to items on the agenda**
- 6 Receive reports from District and County Councillors**
- 7 Approve the minutes of the meeting held on 9 November 2023**
- 8 Finance matters:**
 - 8.1 Confirmation of bank account balances (£3,605.95 & £12,209.58) (29 Dec 23)
 - 8.2 Review of Receipts/Budget & Payments/Budget Reports (29 Dec 23)
 - 8.3 Review and approval of Bank Reconciliation (29 Dec 23)
 - 8.4 Review and approval of budget, precept & reserves (2024/25)
 - 8.5 Consideration of precept request form submission (26 Jan 24)
 - 8.6 Confirmation of annual uplift to local government salaries (2023/24)
 - 8.7 Review and approval of internal controls checklist and lead appointment
 - 8.8 Review and approval of payments and signing of cheques
- 9 Consider amendment to paragraph 5.1 of PPC's Financial Regulations to authorise both RFO and Clerk to make banking arrangements**
- 10 Review of policies:**

10.1 PPC Reserves Policy

11 Update on Actions from the meeting held on 9 November 2023:

11.1 gov.uk email accounts

11.2 Registration of the village green

11.3 HGV signage on Java Lodge Road

12 Consider issues arising from recent flooding

13 Review PCC's response to Park Farm Solar Park

14 Planning matters:

14.1 To consider response to ESC consultation request on **DC/23/4693/FUL**; Park Farm, Loudham Hall Road, Pettistree, IP13 0NW; construction of lean-to ancillary agricultural building for staff facilities

14.2 To consider response to ESC consultation request on **DC/23/4756/FUL**; Highfield, Main Road, Pettistree, IP13 0HH; Single storey and two storey side extensions

14.3 To note **DC/23/1637/FUL**; Whitehouse Farm, Main Rd, Pettistree, IP13 0HW; Appeal to Secretary of State against refusal by ESC to grant permission for change of use from agricultural buildings to vehicle servicing, repair and MOT testing with associated parking

15 Discuss nominations for New Year's Honours 2025

16 To confirm dates of future meeting(s)

Parish Council meetings will be held at 7pm in the Parish Room on 21 March 2024, 9 May 2024 (AGM), 13 June 2024 (23/24 year-end meeting to consider finance / audit items only), 11 July 2024, 12 September 2024 and 7 November 2024.

The Annual Parish Meeting will be held at 7pm in the Village Hall on 25 April 2024.