



**COUNCILLORS ARE SUMMONED TO ATTEND AND MEMBERS OF
THE PUBLIC INVITED TO THE MEETING OF
PETTISTREE PARISH COUNCIL**

ON 13 JUNE 2024 AT 7PM IN THE PARISH ROOM, PETTISTREE

AGENDA

- 1. PRESENT**
- 2. APOLOGIES AND TO CONSIDER APPROVALS FOR ABSENCE**
- 3. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS AND TO RAISE ISSUES FOR FUTURE MEETINGS**
- 4. RECEIVE ANY CHANGES TO MEMBERS' INTERESTS**
- 5. RECEIVE ANY DECLARATION OF INTEREST IN RELATION TO ITEMS ON THE AGENDA**
- 6. APPROVE THE MINUTES OF THE MEETING ON 9 MAY 2024**
- 7. FINANCE MATTERS:**
 - 7.1. Review & Approval of Internal Audit Report (2023/24)
 - 7.2. Review & Approval of Internal Audit Report Response & Action Plan (2023/24)
 - 7.3. Review of Effectiveness of Internal Audit (2023/24)
 - 7.4. Appointment of Internal Auditor (2024/25)
 - 7.5. Review of Receipts/Budget & Payments/Budget Reports (2023/24)
 - 7.6. Review & Approval of Bank Reconciliation (2023/24)
 - 7.7. Review & Approval of Statement of Accounts (2023/24)
 - 7.8. Review & Approval of Annual Governance Statement (2023/24)
 - 7.9. Review & Approval of Accounting Statements (2023/24)
 - 7.10. Review & Approval of Explanation of Variances (2023/24)
 - 7.11. Review & Approval of Certificate of Exemption (2023/24)
 - 7.12. Review & Approval of Notice of Public Rights (2023/24)
 - 7.13. Signing of Lloyds Bank Online for Business Forms
 - 7.14. Review & Approval of Payments & Signing of Cheques

8. **CONSIDER REQUEST FROM WICKHAM MARKET PARISH COUNCIL TO DONATE CIL FUNDS TO VILLAGE HALL RENOVATION PROJECT**
9. **PLANNING MATTERS - consider response to ESC consultation request:**
 - 9.1. DC/24/1984/VOC; variation of conditions 3 and 5 of DC/23/3528/FUL - change of use of nursery office to office and classic car display area with customer hosting facilities for bridge classic cars; The Nursery, Main Road, Pettistree, IP13 0HH
10. **DISCUSS PROPOSED UFFORD ROAD CLOSURES CAUSED BY CADENT WORKS**
11. **CONFIRM DATES OF FUTURE MEETING(S)**
18 July 2024, 12 September 2024, 7 November 2024, 9 January 2025, and 13 March 2025