

PETTISTREE PARISH COUNCIL

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UNNAPPROVED MINUTES OF THE PETTISTREE ANNUAL PARISH COUNCIL MEETING HELD ON Tuesday 7th May 2019 at 19:30 hrs IN THE PETTISTREE VILLAGE HALL.

Signed **Keith Bridges Clerk to the Council**

Councillors Present: Mr J Hallett, Mr T Rowles, Mrs M Chilvers, Mr Chris Cook,
Mr S Hind, Mr M Watts, Mr P Westrope,

The Pettistree Parish Clerk was in attendance

1.0 Election of Chair and Signing of Chairman's declaration of office

The Parish Clerk opened the meeting and invited nominations for Chairman. Jeff Hallett said he would be willing to continue to stand and was proposed by Chris Cook and seconded by Mary Chilvers. The Declaration of Office form was duly signed and Jeff Hallett continued the Meeting as Chairman.

1.1 **All Councillors signed their declaration of Office**, following the automatic re-election on 2nd May 2019 all Councillors were duly re-elected and signed their declaration of Office form

2.0 **Apologies for Absence.** No apologies had been received.

3.0 **Approval of the minutes of the meeting held on 8th May 2018.** These were agreed and duly signed

4.0 **Matters arising** There was no matter arising

5.0 **Election of Vice Chair** T. Rowles had agreed to accept this position if no other Councillor wished to stand Terry Rowles (being present) was proposed for Vice Chairman by Jeff Hallett and seconded by Chris Cook.

6.0 Appointment of Representatives

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| 6.1 | Planning Representative | Not deemed to be required |
| 6.2 | SALC | This position to remain unfilled |
| 6.3 | Pettistree Village Hall Committee | Mr Chris Cook agreed to carry on this role |
| 6.4 | Pettistree Tree Warden | Mr Jeff Hallett agreed to carry on this role |
| 6.5 | Footpath Officer | In her absence, it was hoped that Sue Tansley will continue |
| 6.6 | Audit for 2018/19 | The Annual Governance and Accountability Return was agreed and the declarations were duly signed by the Chairman and Clerk (RFO) and dated |
| | Return of Election Expenses Declarations | Councillors all completed Nil returns to be sent in by the Parish clerk |

7.0 Dates for future meetings

Tuesday	7 th May 2019	Annual Parish Meeting at 8.00 p.m.in Village Hall
Tuesday	9 th July 2019	Parish Council Meeting at 7.30 p.m. in Parish Room
Tuesday	10 th September 2019	Parish Council Meeting at 7.30 p.m. in Parish Room
Tuesday	May 2020	Pettistree Annual Parish Council Meeting at 7.30 p.m.
Tuesday	May 2020	Parish Council meeting at 7.45 p.m.in Parish Room
Tuesday	May 2020	Annual Parish Meeting at 8.00 p.m. in Village Hall

The Meeting finished at 7.50 p.m.

Signed..... Chairman

Date.....