



NOTICE OF THE MEETING OF PETTISTREE PARISH COUNCIL

Members of the Council are summoned to attend the meeting on

Tuesday, 22 November at 7pm in the Village Hall

AGENDA

1. **Proposal that Councillor Hallett be the Meeting Clerk** as per Local Government Act 1972 Section 112 (5)
2. **Present from the Council**
3. **Apologies and Approvals for absence (vote)**
4. **Co-option of parish councillors** – declarations of acceptance
5. **Public Attendance and Open Public Session:** Members of the Public are invited to make any comments on items on the agenda or to raise issues for consideration at future meetings
6. **Declarations of Interest in items on the agenda**
7. **To receive any changes to Members' interests**
8. **Reports from Cllrs Carol Poulter and Alexander Nicoll**
9. **Approve Minutes of the Parish Council meeting of 14 October (vote)**
10. **Matters Arising from the Minutes**
 - 10.1 Car works site
 - 10.2 Recruitment of clerk
11. **Finance & Legal Matters (votes)**
 - 11.1 Bank Account Balances (£14,422.32 & £2,415.75) (31 October 2022)
 - 11.2 Receipt of Bank Account Interest (£0.18) (6 June 2022)
 - 11.3 Receipt of Bank Account Interest (£0.74) (5 September 2022)
 - 11.4 Receipt of CIL Receipt (£11,721.64) (21 October 2022)
 - 11.5 Receipt of Community Funds (£379.39) (7 November 2022)
 - 11.6 Receipts & Payments Budget Reports (31 October 2022)

- 11.7 Bank Reconciliation (31 October 2022)
- 11.8 Authorisation of Payments
- 11.9 Budget, Precept & Reserves (2023/24)
- 11.10 CIL money: background paper

12. Internal Audit Actions

- 12.1 Background paper: Actions List
- 12.2 Background paper: Draft Risk Register (vote)
- 12.3 Division of responsibilities: Chair to report

13. Planning Matters

Awaiting decision

| | |
|----------------------------------|--|
| DC/22/4076/FUL | Replacement of metal fence at The Laurels |
| DC/22/4312/FUL | Variations on design of house on land adjacent to Scotts Hall |
| DC/22/2716/FUL | Erection of two-storey 4-bedroom house on land south of Scotts Hall, Presmere Road |
| DC/22/3149 - DC/22/3150/LBC | Extensions and alterations to The Laurels |
| DC/21/5550/FUL | Solar Park at Loudham |
| DC/22/4008/P3R | Change of use of agricultural buildings at Whitehouse Farm to commercial use (storage) |
| DC/20/3264/FUL DC/20/3264/FUL | Hopkins homes development changes to conditions for hard and soft landscape and off-site highway works |

14. Neighbourhood Plan

Decision to be taken on PC’s position on this: background paper

15. Roads

- 15.1 SID report: Cllr Clarke
- 15.2 Quiet Lanes report: Cllr Clarke
- 15.3 Parking on the village green: Chair to report
- 15.4 HGV movements through village

16. Footpaths

Footpaths Report: Judy Steventon

17. County broadband

18. Dates of future meetings

- Tuesday 31 January 2023 (proposed)
- Tuesday 21 March 2023 (proposed)
- Tuesday 18 April 2023 Annual Parish Meeting (proposed)
- Thursday 11 May 2023 AGM (proposed)

Signed.....date.....
Chair, Susan P Jones

