



NOTICE OF THE MEETING OF PETTISTREE PARISH COUNCIL

Members of the Council are summoned to attend the meeting on

Thursday, 23 March 2023 at 7pm in the Parish Room

AGENDA

1. **Proposal that Councillor Hallett be the Meeting Clerk** as per Local Government Act 1972 Section 112 (5)
2. **Present from the Council**
3. **Apologies and Approvals for absence (vote)**
4. **Co-option of parish councillor** – declaration of acceptance
5. **Public Attendance and Open Public Session:** Members of the Public are invited to make any comments on items on the agenda or to raise issues for consideration at future meetings
6. **Declarations of Interest in items on the agenda**
7. **To receive any changes to Members' interests**
8. **Reports from Cllrs Carol Poulter and Alexander Nicoll**
9. **Approve Minutes of the Parish Council meeting of 31 January 2023 (vote)**
10. **Matters Arising from the Minutes**
 - 10.1 Election process: Cllr Hallett to report
 - 10.2 Gov.UK email address: Cllr Hayward to report progress
 - 10.3 Internet access for meetings: Cllr Hayward to report progress
11. **Finance (votes)**
 - 11.1 Bank Account Balances (28 February 2023)
 - 11.2 Bank Account Receipts (February - March 2023)
 - 11.3 Approval of Payments
 - 11.4 Approval of AGAR Form 2 Completion (2022/23)
 - 11.5 Review & Approval of Implementation of Internal Audit Recommendations (2021/22)

- 11.6 Approval of Internal Controls Review (2022/23)
- 11.7 Approval of Annual CIL Statement (2022/23)
- 11.8 Proposed change of bank: Cllr Chilvers to report

12. Internal Audit Corrective Actions

- 12.1 GDPR actions: Cllr Clarke to report
- 12.2 Approval of Website Accessibility Statement 2023: issued
- 12.3 Approval of Standing Orders 2023: issued
- 12.4 Approval of Risk Register 2023: issued
- 12.5 Approval of Freedom of Information Publication Scheme 2023: issued
- 12.6 Approval of Code of Conduct 2023: issued

13. Planning Matters

14.1 Awaiting decision

DC/23/0630/VLA	Whitehouse Kennels, Variation of Legal Agreement
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14.2 Enforcement

- AirManageSuffolk enforcement

14. East Suffolk Planning Alliance: Chair to report

15. Annual Parish Meeting Agenda

16. Clerk duties post-election: Chair to report

17. Roads

- 17.1 SID report: Cllr Clarke
- 17.2 Quiet Lanes report: Cllr Clarke
- 17.3 Safety signage and mirror for Stump St: Cllr Cook to report

18. Footpaths

Footpaths Report: Judy Steventon

19. Defibrillator: Cllr Cook to report

20. Community Asset: Approval for purchase of projector

21. Additional matters for council consideration

22. Dates of future meetings

Thursday 20 April 2023 Annual Parish Meeting
11 May Annual Parish Council meeting (AGM)

Signed.....date.....

Chair, Susan P Jones