

# **PETTISTREE PARISH COUNCIL**

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Phone 01473 241522

**MEMBERS OF PETTISTREE PARISH COUNCIL ARE SUMMONED TO A MEETING TO BE  
HELD ON Tuesday 25<sup>th</sup> April 2017 at 19:45 hrs IN THE PARISH ROOM.**

Signed ***Keith Bridges*** Pettistree Parish Clerk

Councillors: Mr J Hallett, Mr T Rowles, Mrs M Chilvers, Mr Chris Cook,  
Mr S Hind, Mr M Watts, Mr P Westrope,

Copied for information to:

Debbie Howego – Woodbridge & District Police  
M Bond – County Councillor  
M Amoss – District Councillor

## **AGENDA**

### **1. 1.0 Public Forum to include**

- 1.1 Police Report
- 1.2 Reports from County and District Councillors

**Closure of Public Forum and commencement of Parish Council Meeting**

### **2.0 Chairman's welcome and to receive councillors' apologies for absence**

### **3.0 To receive members' declaration of interests**

### **4.0 Minutes**

- 4.1 To approve and sign the minutes of the Parish Council Meeting held on 7<sup>th</sup> February 2017 as a true record.

### **5.0 Matters Arising:**

- 5.1 Japanese Knotweed
- 5.2 Potholes in Pettistree
- 5.3 Siting of the framed 1904 village map.
- 5.4 Access to the District Councillors' Enabling Communities Budget Scheme for Village events and repair of the notice board.
- 5.5 Footpath access and maintenance.
- 5.6 Broadband upgrade and siting of the cabinet in the Village Green area.
- 5.7 New Assistant Editor for Pettistree People
- 5.8 Bank Mandate amended
- 5.9 Review of Bank Signatories for bank documents
- 5.10 Redevelopment of Three Tuns site
- 5.11 Sizewell – Any action to take or discuss

### **6.0 Other Pettistree Matters**

- 6.1 SCC Notice of Election
- 6.2 Pettistree War Memorial Listed as Grade II by Historic England
- 6.3 Battle Over - Village event on 11.11.2018 to celebrate the anniversary of the end of WWI
- 6.4 Great Get together event 17/18.06.2017 Jo Cox remembered

## **7.0 Planning Matters:**

- 7.1 Planning applications received  
DC/17/0705/FUL Plant Pro Ltd Extension to Glasshouses Pending  
DC/17/1330/LBC Pettistree Lodge – Conversion of Attic-change sash windows etc. Pending

## **8.0 Finance:**

- 8.1 Parish Council Accounts Paid and to be Paid:
  - SALC Clerk training £30.00
  - Deben Frames – Village Footpath Map £66.72
  - Sharward Services £90.48
  - SALC subscription for the current year
- 8.2 Enabling Communities Grant of £500.00 received 10.03.2017
- 8.3 Agree and sign Annual Accounts for the year to 31<sup>st</sup> March 2017
- 8.4 Agree and sign Annual Return for the year to 31<sup>st</sup> March 2017
- 8.5 Agree and sign Annual Governance Statement

## **9.0 Correspondence Received:**

- 9.1 Postal correspondence:-  
SARS Donation receipt

Other minor items

- 9.2 Email correspondence:-

## **10.0 Matters to be brought to the attention of the Council**

10.1

## **11.0 Dates for future meetings: To be confirmed – see above 6.2**

Thursday	27 <sup>th</sup> April 2017	Annual Parish Meeting at 8.00 p.m. Village Hall
Tuesday	18 <sup>th</sup> July 2017	Parish Council meeting at 7.30 p.m.
Tuesday	May 2018	Pettistree Annual Parish Council Meeting at 7.30 p.m.
Tuesday	May 2018	Parish Council meeting at 7.45 p.m.
Tuesday	May 2018	Annual Parish Meeting at 8.00 p.m. Village Hall