

**MINUTES OF THE PETTISTREE ANNUAL PARISH COUNCIL
MEETING HELD ON 11 MAY 2006 AT THE VILLAGE HALL,
7.30PM**

PRESENT: Mr Franklin (Chairman): Mrs Stollery: Mrs Kay:
PC Thompson
Mrs Heelis (Clerk)

- 1.0 Election of Chairman and Signing of Chairman's Declaration of Office.**
Mrs Kay proposed Mr Franklin. Mrs Stollery seconded. Agreed unanimously.
- 2.0 Apologies for absence.**
Mr Hallet, Mrs Hunter, Mr Beagley, Cllr Aitchison and Cllr Perry.
- 3.0 Election of Vice Chairman.**
Mr Franklin proposed Mrs Stollery. Mrs Kay seconded. Agreed unanimously.
- 4.0 Appointment of Representatives:**
- 5.1 Planning Group – Mr Franklin proposed Mrs Hunter, Mr Beagley and Mrs Stollery. Mrs Kay seconded. Agreed.
 - 5.2 SALC – The Clerk to continue to update the Council on any matters arising.
 - 5.3 Pettistree Village Hall Committee – Mrs Stollery agreed to continue in this role.

The meeting closed at 7.45pm.

SIGNED _____

DATED _____

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HELD ON
11 MAY 2006 AT THE VILLAGE HALL, 7.45PM**

PRESENT: Mr Franklin (Chairman): Mrs Stollery: Mrs Kay:
PC Thompson
Mrs Heelis (Clerk)

1.0 Apologies.

Mr Hallet, Mrs Hunter, Mr Beagley, Cllr Aitchison and Cllr Perry.

2.0 Minutes of the meeting held 3 April 2006.

2.1 Parish Council Meeting – Agreed.

3.0 Declaration of Interests.

None.

4.0 Matters Arising from the last meeting:

4.1 Village Green Ownership – ongoing.

4.2 Dog Fouling – ongoing.

4.3 Litter Bins – bus shelters – Mrs Stollery and Mrs Kay had met with Mr Waring, SCDC, and agreed a wall mounted litter bin on the bus shelter adjacent to the Three Tunns PH. This would be monitored before consideration of a second bin at the shelter opposite the Three Tunns PH.

4.4 Grass Cutting – The Clerk read the letter received from Notcutts, who had agreed to cut the grass opposite as a contribution to the village.

5.0 Reports:

5.1 Police Report - PC Thompson reported that there had been 11 recorded crimes in the last 12 months compared with 13 in the same period in the previous year. These figures included the incident at the village hall which involved a group of youngsters – all offenders had been caught and dealt with.

Other matters – the government was pushing forward neighbourhood policing resulting in areas being looked after by a team of officers. Pettistree would be included in the Woodbridge, Melton and Ufford group. There were no firm details on when the scheme would start or whether PC Thompson would continue to serve Pettistree.

It was noted that several incidents had been reported at the Annual Parish Meeting of stolen house name signs. There was also concern

raised regarding the vacant situation at the Greyhound PH. It was noted that the Greyhound was included on on the police rounds.

- 5.2 District Councillor's Report – Cllr Perry had sent his apologies.
- 5.3 County Councillor's Report – Cllr Aitchison had sent her apologies.
- 5.4 Report from the Annual Parish Meeting – The Clerk reported on matters raised at the Annual Parish Meeting:
 - 5.4.1 Litter bin – A request had been received for a litter bin on the village green adjacent to the telephone box. Mrs Stollery and Mrs Kay to contact SCDC and look into the matter.
 - 5.4.2 Footpath between North Lodge and the former A12. To be deferred to the next meeting. It was suggested that Cllr Aitchison be approached for a contribution.
 - 5.4.3 Presentation of reports at the Annual Parish Meeting – The Council reaffirmed their decision to not receive verbal reports at the meeting but instead deliver any written reports collated for residents to take away.
 - 5.4.4 Village sign – cleaning – Mr Franklin and Mr Edworthy to liaise.
 - 5.4.5 Issues for the Pettistree People – these have been passed on.

6.0 Highway Matters:

- 6.1 Traffic – Byng Hall Road - letter to residents – It was reported that the Mr Franklin and Mr Beagley would liaise to produce a draft letter.

7.0 Planning Matters:

- 7.1 Planning Report
Since the last meeting:
The Bungalow, Byng Lane – construction of a second storey. This application had been refused by SCDC.
Burgon Cottage – Application approved.
Anglian Water – Water Tower – application to be considered.
Byng Hall – Alterations – application to be considered.

8.0 Finance:

- 8.1 Council Payments: **Accounts to Pay:** **Approved.**

Clerk's Salary £54.47 x 1 (May)	£ 54.47
Suffolk ACRE - subscription	£ 20.00
SALC – subscription	£ 94.50
Ufford Parish Council (parish plan copying)	<u>£ 6.14</u>
	£175.11

The Clerk to investigate payments made to John Barker for the grass cutting on the village green.

9.0 Correspondence:

9.1 Publications

The Local Councillor – SALC
Suffolk View – Suffolk Preservation Society
Suffolk Scene – Suffolk ACRE

9.2 SCDC – Pettistree Conservation Area: Holmleigh, The Street – Alleged damage by Holm Oaks at Pettistree Lodge. The letter was duly read. It was agreed to keep a watching brief on this matter.

9.3 SALC – Local Council Review/Co-operative Bank Communications Awards 2006 – *There are 3 entry categories: Website of the year, Newsletter of the Year and Annual Report of the Year. Entries need to be in by 26 May 2006.*

Mr Franklin agreed to complete and send off the application for Website of the Year.

The Clerk to add the website address to the letterhead.

Mrs Stollery to complete and send off the application to enter the Newsletter of the Year.

Clean Neighbourhoods and Environment Act 2005 – *A briefing note from Defra/NALC. Copies will be available at the meeting.*

SALC Newsletter of the Year Award 2006 – *Entries need to be in by 31 August 2006.*

Dates for your diaries:

Practical Problem Solving & Decision Making for Town & Parish Councils – Monday 10 July 2006, 9.30am – 3.30pm. The course takes place at the SALC offices, Claydon.

Spring Conference – Friday 26 May, 11am – 4pm at New Green Centre, Thurston.

Please note that Mary Mitzon-Woods (CEO) has now left SALC and has been replaced by Shona Bendix.

9.4 Suffolk ACRE – Probert Community Initiative Awards – *Nominations for this award must be received by Monday 19 June 2006.* It was noted that Joan Peck had been awarded a High Commendation in 2005. It was suggested that Mrs Stollery be nominated.

9.5 SCC – Suffolk's Local Transport Plan 2006-2011. *Copies of this document are available online at www.suffolk.gov.uk then under Transport and Streets/Policies.*

10.0 Parish Plan.

It was noted that there had been a substantial majority vote to proceed with the Parish Plan. The working group would meet on 16 May 2006. The Clerk would

compile a list of people who had expressed an interest in being involved with the project.

It was agreed to nominate Mrs Hunter and Mrs Kay to the working group as parish council representatives, with Mr Franklin stepping down from the working group.

11.0 Future of the Greyhound PH.

There was nothing further to report on the search for new tenants. It was suggested that a community trust was established to protect the future of the pub. Information was available from Annette Gray, Suffolk ACRE. Mr Franklin to undertake some research.

12.0 Any other matters arising since notice of meeting.

12.1 Activities at Dickens Yard – extension of boundary of the industrial premises. Discussions were taking place between SCDC and the tenant and a planning application was expected in the near future. Mrs Stollery to clarify the planning issues involved.

13.0 Dates for future meetings:

17 July 2006 – Parish Council Meeting, 8pm.

26 September 2006 – Parish Council Meeting, 8pm

28 November 2006 – Parish Council Meeting including budget, 8pm

The meeting closed at 9.15pm.

SIGNED _____

DATED _____