

# MINUTES OF THE ANNUAL GENERAL MEETING OF PETTISTREE PARISH COUNCIL HELD ON 15th MAY 2012 IN THE VILLAGE HALL AT 7.30 PM

Councillors present: Mr J P Hallett, Mrs M Chilvers, Dr P Hayward, Mr T Rowles, Mr M Watts.

In attendance: Mr Clive Mann, Parish Clerk and Councillor J Bidwell

## 1.0 Election of Chairman and Signing of Chairman's Declaration of Office.

The Clerk chaired the meeting while Mr JP Hallett was proposed, seconded and elected as Chairman for the forthcoming year. He then signed the Chairman's Declaration of Office and took over as chairman for the remainder of the AGM.

2.0 **Apologies for absence** – were received from Councillor M Bond, Councillor E Boardley, and Vic Gilmore.

3.0 **Approval of Minutes** – of the AGM held on 10<sup>th</sup> May 2011 was passed as a true record of the meeting.

4.0 **Matters arising** – there were no matters arising directly from the minutes but the Chair took the opportunity to inform the meeting of the resignation of the Vice Chair Maureen Stollery from the Council. Maureen had given stalwart service, starting in 1973, encompassing many different roles and her experience and wise council would be sorely missed.

5.0 **Election of Vice Chairman** – Dr P Hayward was proposed and seconded but declined the nomination. Mrs E Boardley was proposed, seconded and elected unanimously in her absence.

## 6.0 Appointment of Representatives:

6.1 Planning Group – the current process for reviewing planning applications had proved successful and would remain in place for a further year. Councillor P Hayward was happy to take over the role from Mrs Stollery.

6.2 SALC – there would be no representative for this organisation, but Councillor Boardley would continue to provide a watching brief.

6.3 Pettistree Village Hall Committee – Councillor Rowles had worked closely with the Village Hall committee on the refurbishment of the Hall and was therefore elected as Council representative.

6.4 Parish Tree Warden – Councillor Hallett agreed to act as Tree Warden.

## 7.0 Dates for future meetings:

22<sup>nd</sup> May 2012 – Annual Parish Meeting at 8.00pm in the Village Hall

14<sup>th</sup> May 2013 – Annual General Meeting of Pettistree Parish Council

21<sup>st</sup> May 2013 – Annual Parish Meeting at 8.00pm in the Village Hall

Signed ..... Chairman

Date: .....