

MINUTES OF THE ANNUAL GENERAL MEETING OF PETTISTREE PARISH COUNCIL HELD ON 14th MAY 2013 IN THE VILLAGE HALL AT 7.30 PM

Councillors present: Mr J P Hallett, Mrs E Boardley, Mrs R Leigh, Dr P Hayward, Mr T Rowles

In attendance: Mr Clive Mann, Parish Clerk

1.0 Election of Chairman and Signing of Chairman's Declaration of Office.

The Clerk chaired the meeting while Mr JP Hallett was proposed, seconded and elected as Chairman for the forthcoming year. He then signed the Chairman's Declaration of Office and took over as chairman for the remainder of the AGM. Councillor Hallett recognised the honour of being elected to the position of Chair but indicated that he would be looking for someone else to take over the role in May 2014.

2.0 Apologies for absence – were received from Councillors M Bond and J Bidwell, Parish Councillors M Chilvers and M Watts.

3.0 Approval of Minutes – of the AGM held on 15th May 2012 were read and agreed as a true record of the meeting.

4.0 Matters arising – there were no matters arising.

5.0 Election of Vice Chairman – Mrs E Boardley was proposed, seconded and elected unanimously.

6.0 Appointment of Representatives:

6.1 Planning Group – the current process for reviewing planning applications would remain in place for a further year. Councillor P Hayward agreed to continue in this role.

6.2 SALC – there would be no representative for this organisation, but Councillor E Boardley would continue to provide a watching brief.

6.3 Pettistree Village Hall Committee – Councillor R Leigh agreed to act as the representative to this important Committee.

6.4 Parish Tree Warden – Councillor J Hallett agreed to continue as Tree Warden.

7.0 Dates for future meetings:

21st May 2013 – Annual Parish Meeting at 8.00pm in the Village Hall

13th May 2014 – Annual General Meeting of Pettistree Parish Council

20th May 2014 – Annual Parish Meeting at 8.00pm in the Village Hall

Signed Chairman

Date: