

MINUTES OF THE ANNUAL GENERAL MEETING OF PETTISTREE PARISH COUNCIL HELD ON 12th MAY 2015 IN THE VILLAGE HALL AT 7.30 PM

Councillors present: Mr J P Hallett, Mr T Rowles, and Mr M Watts

In attendance: Mr Clive Mann, Parish Clerk. Tony Franklin, Maureen Stollery

**1.0 Election of Chairman and Signing of Chairman's Declaration of Office.**

The Clerk opened the meeting and welcomed those in attendance. Jeff Hallett was nominated and seconded for the position of Chairman which he accepted and as it was already a majority no further vote was necessary, he then signed the Declaration of Office form and continued the meeting as Chairman.

**2.0 Apologies for absence** – were received from Councillor M Bond, Parish Councillors Mary Chilvers, Steve Hind and Philip Westrope and Police representative Debbie Howego.

**3.0 Approval of Minutes** – of the AGM held on 13<sup>th</sup> May 2014 were read and agreed as a true record of the meeting.

**4.0 Matters arising** – there were no matters arising.

**5.0 Election of Vice Chairman** – Mr M Watts was proposed for the position of Vice Chairman but with no seconder it was agreed to delay this appointment until the next full Council meeting.

**6.0 Appointment of Representatives:**

6.1 Planning Group – the current process for reviewing planning applications would remain in place with the Clerk dealing with correspondence and keeping Councillors informed. The Chairman thanked Councillors for the help in getting a swift turnaround on the documents.

6.2 SALC – This position would be filled at the next Council meeting when potential candidates would be in attendance.

6.3 Pettistree Village Hall Committee – This position would be filled at the next Council meeting when potential candidates would be in attendance.

6.4 Parish Tree Warden – Councillor J Hallett agreed to continue as Tree Warden.

**7.0 Dates for future meetings:**

19<sup>th</sup> May 2015 – Annual Parish Meeting at 8.00pm in the Village Hall

17<sup>th</sup> May 2016 – Annual General Meeting of Pettistree Parish Council

24<sup>th</sup> May 2016 – Annual Parish Meeting at 8.00pm in the Village Hall

The meeting finished at 7.45 p.m.

Signed .....  ..... Chairman

Date: ..... 17/5/16 .

17/5/16