

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD 10 FEBRUARY 2004 AT THE VILLAGE HALL, 7.30PM

PRESENT: Mr Hallett (Chairman): Mr Manning: Mr Franklin: Mr Beagley:

Mrs Heelis (Clerk)
Cllr Perry (District Councillor)

1.0 Apologies for absence: SPC Wardley.

2.0 Declaration of Interests:

Mr Manning declared an interest in item 7. due to his employment by SCC.
Mr Franklin declared an interest in item 8. as applicant for a planning appeal.

3.0 To confirm the minutes of the Parish Council meetings held 11 November 2003:

3.1 Parish Council Meeting – Agreed.

4.0 Matters Arising from the last meeting:

4.1 Village Sign – Repair/replacement of post – The Clerk read the report submitted by Harry Stebbings – village sign makers. It was agreed to purchase the recommended sockets for both the Village Sign and the Best Kept Village sign – to be delivered when in the area.
Mr Franklin to contact Mr Shand regarding use of digger equipment.

5.0 Reports:

5.1 Police Report – SPC Wardley tendered his apologies.

5.2 District Councillors' Report – Cllr Perry gave a brief report on the following matters:

- Comprehensive Performance Assessment
- Council Tax
- Parish Liaison Meetings

The Council thanked Cllr Perry for his report.

6.0 Casual Vacancy – Co-option of councillor:

Mr Franklin proposed the co-option of Mr Mark Edworthy to fill the Casual Vacancy. Mr Manning seconded. Unanimously agreed. The Clerk to write to Mr Edworthy.

7.0 Highway Matters:

7.1 Increased Traffic – Byng Hall Road – The Clerk to obtain an update on the situation.

7.2 Parking – Junction of the Three Tunns PH – *parking on the verge resulting in reduced visibility of oncoming cars* – It was noted that the Three Tunns pavement sign had not been removed. The Clerk to obtain an update on the situation. It was noted that the parked cars had been removed which had made a significant improvement on visibility.

8.0 Planning Matters:

8.1 Planning Report – Mr Manning reported on the following applications:

Homelea – The application had been refused by SCDC and again on appeal.

Greyhound PH – An application had been received for 2 holiday accommodation units. The Planning Committee found no objection in principal but there had been concern regarding the scale of the development. It was noted that the proposals had changed and the units had been moved further away from the road. Comments had been submitted on the second application and neighbours had been consulted. A decision was pending.

Scotts Hall – A notice of appeal had been received. The Planning Committee had agreed that there were no further comments to make.

Dallinghoo Caravan Site – Permission had been refused by SCDC.

9.0 Finance:

9.1 <u>Council Payments:</u>	Accounts to Pay	Clerk's Salary & Expenses	
Agreed		£49.07 x 3	£147.21
		SCDC – Election Expenses	<u>£ 74.88</u>

9.2	<u>Balance of Accounts: (Including above)</u> Noted.	Current Account	£2,419.65
		Deposit Account	<u>£ 362.48</u>
		Balance	£2,782.13

10.0 Correspondence:

- 10.1 BT Ross & Co – Transfer of Licence – The Greyhound Public House – Noted.
- 10.2 SALC – Training details (attached) – The Clerk to forward details to Mr Edworthy.
- 10.3 Melton Parish Council – Invitation to the Melton Parish Plan Public Meeting in March (date to be confirmed) – The Clerk to forward details to Mr Manning & Mr Franklin.
- 10.2 Publications Received:
 - SALC – The Local Councillor
 - SCDC – Parish Bulletin
 - The Friend – Friends of Ipswich Hospital
 - Suffolk Hedgerow Survey Newsletter – Greenprint Forum

11.0 Community Action Plan: Progress Report.

It was agreed to amend this to Pettistree Parish Plan. Mr Manning reported that he was progressing this. It was suggested that to promote the project to the new residents in the parish a social evening promoting the Parish Plan could be held after the Annual Parish Meeting. It was agreed to ask the Heritage Committee to put on an exhibition at the event. A budget for the event was agreed at £100.

12.0 Pettistree People – Newsletter ownership – Confirmation of Insurance:

The Clerk confirmed the insurance position as follows:

- o The editor was currently uninsured
- o The editor could be insured under the Parish Council insurance subject to a sub-committee being formed to oversee and approve each issue of the Pettistree People.

It was agreed that ownership of the Pettistree People lay with the Parish Council and that the Parish Council copyright should be shown on both the newsletter and the website.

13.0 Village of the Year Competition 2004:

The Clerk to forward details of the competition.

14.0 Any other matters arising since notice of meeting.

- 14.1 Litter Pick – This was arranged for 28 March 2004 at 11am – meet at the Greyhound PH. It was agreed to publicise through the Pettistree People and flyers to households. The Clerk to arrange for delivery of bags & gloves and collection of the rubbish after the event.
- 14.2 Cllr Perry kindly offered to research any issues prior to meetings.
- 14.3 It was reported that the lights on the Jewel Cars site were excessively bright. Cllr Perry kindly offered to make some enquiries.
- 14.4 Notice Board – The Clerk reported that the notice board door had ceased. It was agreed that the Clerk would supply Mr Manning with the notice board key.
- 14.5 B1438 – Traffic calming – the response from SCC was noted.

15.0 Dates for future meetings:

- 15.1 Parish Council Meeting – 4 May 2004
- 15.2 Annual Parish Council Meeting – 4 May 2004.
- 15.3 Annual Parish Meeting – 14 May 2004

SIGNED _____

DATED _____

