

MINUTES OF THE PETTISTREE PARISH COUNCIL MEETING HELD ON 28 SEPTEMBER 2004 AT PETTISTREE VILLAGE HALL, 7.30PM

PRESENT: Mr Franklin (Chairman): Mrs Stollery (Vice Chairman): Mr Hallett:
Mr Edworthy: Mrs Hunter: Mr Beagley:
Mrs Kay:

Mrs Heelis (Clerk)
PC Zoe Wilsher (Parish Liaison Officer)

1.0 Apologies: Cllr Perry.

2.0 Minutes of the meeting held 15 July 2004: Agreed.
Mr Franklin proposed that item 9 be moved forward to item 3. Agreed.

9.0 Casual Vacancy – Co-option of Councillor:
The Council unanimously voted for Henrietta Kay to fill the casual vacancy. Mrs Kay duly signed the Declaration of Office.

3.0 Matters Arising from the last meeting:

- 3.1 Village Sign – Installation of water resistant metal sockets – The sockets had been delivered and arrangements to have them installed needed to be finalised. Due to the size of the task it was agreed to ask Mr Shand to carry out the entire job. If Mr Shand was unable to do this Mr Edworthy suggested a further contact for the work.
- 3.2 Notcutts – Retail sales from the Pettistree Depot – Mrs Heelis and Mrs Stollery to look at the planning conditions after the meeting.
- 3.3 Hedge Planting – 2 Presmere Road – Parish Tree Planting Scheme – Mrs Hunter would speak to Ann Westover, SCDC, and investigate the 20% reimbursement.
- 3.4 Litter Pick 2005 – It was agreed the Litter Pick would be held on Sunday 27th March 2005. Mrs Stollery to put a notice in the Pettistree People.
- 3.5 Village verge cutting – Mr Franklin reported that he had written to SCC who had apologised for the poor work, terminated the contract with the company and re-appointed a previous contractor. Mr Franklin to put an report in the Pettistree People. There was some concern that the verge by White House Kennels had not been cut.

4.0 Reports:

- 4.1 Police Report – *Appointment of a new Community Police Officer.* PC Zoe Wilsher introduced herself to the Council. Whilst there was nothing to report regarding Pettistree it was clarified that the complaints of drug abuse at the Wickham Market skate park had been proven unfounded. PC Wilsher agreed to look into the result of the break in at Home Farm. Whilst there had been several burglaries in the area it was felt that these were random opportunists and no pattern had emerged from the crimes. Emphasis was placed on prevention and for residents to take a proactive role in this.

There was some concern over the parking of cars on double yellow lines outside the Co-op in Wickham Market, particularly on the pavement and the pedestrian crossing. PC Wilsher reported that she was aware of the situation and would be monitoring the

matter. Further concern was expressed regarding 'door knockers' in the area. The advice given was to phone the police. It was suggested that Pettistree adopts a 'No Pedlars' policy. It was agreed to put an article in the Pettistree People including the Police telephone number.

Speeding – Wickham Market to Ufford – It was noted that it was becoming extremely hazardous pulling out of Java Road due to the speed of traffic. SCC did not consider this a priority scheme and did not support a reduced speed limit. PC Wilsher agreed to look into a visit from SID and notify the Traffic Department.

4.2 District Councillors' Report – Cllr Perry had sent his apologies.

5.0 Highway Matters:

5.1 Increased Traffic – Byng Hall Road – Mr Beagley reported that:

- There was no obvious solution to the problem with the road being single track.
- There was not defined ownership of land for constructing passing places.
- SCC had looked at the site but were unable to suggest a viable solution.

It was agreed to revisit this matter if there were further complaints from residents.

5.2 Three Tunns – Junction of the Three Tunns PH – *visibility restriction due to advertising board*. It was noted that the obstructing board had now been placed on the opposite side of the road. Caution was expressed that if waiting to pull out onto the main from Pettistree vehicles who are indicating to turn left may be turning left into the Three Tunns.

5.3 Speeding – Main Road – It was agreed to write to Highways requesting a review of the situation. It was suggested that double white lines be installed at the crossroads with a 50mph limit. Mr Franklin to action.

6.0 Planning Matters:

6.1 Planning Report –

The Three Tunns had withdrawn their application.

Scotts Hall appeal had been turned down.

Clock House – erection of single storey dwelling had been refused.

Pear Tree Cottage – extension approved.

Greyhound – 2 single storey buildings for holiday accommodation units – approved.

7.0 Finance:

7.1	<u>Council Payments:</u>	Accounts to Pay	Clerk's Salary	
			£49.07 x 4	£196.28
			H Stebbing – sockets	£152.75
			SCDC – Pettistree People	<u>£ 30.00</u>
				£379.03

Insurance – It was agreed that Mr Edworthy would negotiate the figure of £272.99 with Suffolk ACRE. If a better quote could not be obtained then it was agreed to accept the quote for £272.99.

7.2	<u>Balance of Accounts: (Including above)</u>	Current Account	£1,964.03
		Deposit Account	<u>£ 362.48</u>
		Balance	£2,326.51

It was agreed to pay Mr J Barker the sum of £80 for grass cutting.

- 7.3 Pettistree Heritage Trust – Review of Donation – Mrs Stollery declared an Interest. It was noted that £100 had already been donated to the Trust. It was agreed to review this item at the November meeting. Mrs Stollery to determine the needs and requirements of the Trust and report back.
- 7.4 Adoption of Accounts for the year ended 31 March 2004 – The accounts for 2003/04 were duly approved and signed. It was agreed that Mr Edworthy would investigate high interest accounts for the reserves.

8.0 Correspondence: Noted.

- 8.1 Publications Received:
SCDC – Parish Bulletin
Suffolk Preservation Society – Newsletter
SCDC – Standards Committee – Minutes & Agenda
- 8.2 Higgs & Sons Solicitors – Three Tunns PH - Transfer of Licence.
- 8.3 SCC – changes to bus routes and services.
- 8.4 Suffolk ACRE – Annual Review.
- 8.5 SCDC – Consultation on Draft Licensing Statement of Policy.
- 8.6 SCDC – Suffolk Coastal Local Strategic Partnership Forum – Friday 8th October at BT Adastral Park, 9.30am til lunch.
- 8.7 ODPM – Consultation Documents: 1) Draft Code for Local Government Employees and 2) Review of Restrictions on the Political Activities of Local Authority Employees and Pay of Political Assistants.

Mrs Kay left the meeting.

10.0 Pettistree Website:

It was agreed that the current website was not informative and in need of updating. Mr Hallett expressed concern regarding placing personal information on the site. It was confirmed that the Parish Council had ownership of the site and the Pettistree People.

The following points were raised:

- That the website should be primarily for the village but with an important heritage element for those outside Pettistree
- Awareness of the concerns regarding publishing photos/permission
- Mr Franklin had spoken to Chris Gardener regarding the redesign

It was suggested that Mrs Stollery, Mrs Hunter, Miss Peck and Mr Franklin meeting with Chris Gardener if he was willing to take on the job. To be forwarded to the next meeting.

11.0 PC Communications & Information Distribution:

It was agreed that all future communication ie Agendas, Minutes etc be carried out electronically (e-mail). Mr Franklin to e-mail addresses to Mrs Kay.

12.0 Village Green Ownership:

It was agreed that Mrs Stollery and Mr Franklin start the process to adopt the splay of land, where the second seat was sited, to become part of the village green.

13.0 Dog Fouling of Footpaths:

It was agreed to purchase 2 green style dog bins – one to be sited near the notice board and one to be sited on the footpath on the Wickham Market/Pettistree border. Mr Franklin to request a contribution for one bin from Wickham Market Parish Council. The Clerk to obtain a costing from SCDC. A map to be forwarded to the Clerk as to the precise locations in order to liaise with SCDC.

14.0 Care for the Elderly & Age Concern:

Various options were tabled regarding possible schemes. It was noted that an informal arrangement was already in place within the village. It was agreed that Mrs Stollery would submit a general article in the next issue of the Pettistree People.

15.0 Village of the Year Competition 2005:

It was agreed to hold a meeting on 11th November to ascertain village support for the competition. Mr Franklin to draft a letter and circulate for comment. The letter would then be sent 2nd class to all residents in the village with a tear off slip to be returned to various locations to be agreed.

16.0 Any other matters arising since notice of meeting:

16.1 Mr Franklin reported that Joan Peck had received a Highly Commended Award for her work in the village at the Suffolk ACRE Probert Community Initiative Awards. Miss Peck had written to the Parish Council thanking them for entering her into the competition. Mr Franklin had attended the Event on Miss Peck's behalf to receive the award.

16.2 It was noted that workman working from the Three Tunns to the A12 had left debris which constituted a hazard for pedestrians using the footpath. The Clerk to write to Highways.

16.3 A letter had been received from Miss Peck clarifying on how the Pettistree People was produced. It was noted that the colour pages had been printed off her computer. It was agreed to cover the cost of ink used.

17.0 Dates for future meetings:

15.1 Parish Council Meeting – 18th November 2004, 7.30pm.

The meeting closed at 10.10pm

SIGNED _____

DATED _____