

# MINUTES OF A PETTISTREE PARISH COUNCIL MEETING HELD ON 1 FEBRUARY 2005 AT PETTISTREE VILLAGE HALL, 7.30PM

**PRESENT:** Mr Franklin – Chairman: Mrs Stollery – Vice Chairman: Mr Hallett:  
Mr Edworthy: Mrs Hunter: Mr Beagley:  
Mrs Kay:  
Mrs Heelis – Clerk

**1.0 Apologies:** Cllr Perry – District Councillor.

**2.0 Minutes of the meeting held 7 December 2004:** Agreed with the adjustment to the numbering of 7.4 and 7.5.

**3.0 Matters Arising from the last meeting:**

3.1 Village Sign – Installation of water resistant metal sockets – Mr Franklin reported that there had been little progress. Three builders had been approached and subsequently inspected the site but no quotes had been forthcoming. Mr Edworthy declared an interest in the quote to be obtained from Rosewoods in Melton. It was **agreed** to proceed with the work up to a limit of £300.

3.2 Notcutts – Retail sales from the Pettistree Depot – Mrs Stollery and Mrs Heelis would look at the files held in the village hall, following the meeting.

3.3 Litter Pick 2005 – Re-arrange date – Done.

3.4 Village Green Ownership – No progress – deferred to the March meeting.

3.5 Village Green Trees – Mrs Hunter reported that she had approached Ann Westover, SCDC, who had agreed that the tree was dangerous and should be felled. It was recommended that if a replacement tree was to be planted, preference be given to another oak and that the willow be pollarded. Mr Franklin had obtained a quote from Peter Berry for £230 to carry out the work which included removing the tree and removing the root. **Action:** Mrs Hunter to obtain a quote from Crown Nurseries. It was **agreed** to accept the lower quote and to retain the wood for use in the village.

3.6 Dog Fouling – Mr Franklin reported that he had spoken to the Wickham Market District Councillor but had yet to approach the Chairman of Wickham Market Parish Council.

**4.0 Reports:**

4.1 Police Report - The Clerk reported that PC Wilsher was still on secondment to CID and therefore no report was available.

4.2 District Councillors' Report – Cllr Perry had sent his apologies. Although he was keen to attend meetings he was unavailable on the first Tuesday of the month.

**5.0 Highway Matters:**

5.1 Main Road – 50mph limit – Mr Franklin reported that he had written to Highways who had forwarded his letter to SCC, Ipswich, who were now dealing with the matter. A response was yet to be received.

- 5.2 Traffic – Byng Hall Road – The original letter from residents was passed to Mr Franklin. Mr Beagley **agreed** to draft a letter to those concerned outlining the current situation, including the action the Parish Council had taken. It was suggested that residents may like to record traffic movements to back up their case.
- 5.3 Road Junction – Rogues Lane/Wickham Market – It was noted there had been several incidents of semi-vandalism to the junction sign.
- 5.4 Three Tunns – It was noted that the advertising sandwich boards had again been sited on the main road, obstructing visibility to vehicles exiting the Pettistree junction.  
**Action:** Mr Franklin to speak to the owners.

## 6.0 Planning Matters:

- 6.1 Planning Report – Mrs Stollery had nothing to report except for the application regarding the Christmas tree exports in Byng Hall Road. Mr Edworthy queried the development taking place on the property adjacent to his.  
**Action:** Mrs Stollery to query with SCDC.  
**Action:** The Clerk to look into obtaining maps of the village envelope/parish boundary/footpaths & bridleways.

## 7.0 Finance:

7.1	<u>Council Payments:</u>	<b>Accounts to Pay</b>	Clerk's Salary	
			£49.07 x 2	£ 98.14
			SCDC – Pettistree People	<u>£ 47.00</u>
				£145.14

Agreed.

7.2	<u>Balance of Accounts:</u> ( <i>Including above</i> )	Current Account	£2,861.39
		Deposit Account	<u>£ 362.48</u>
		Balance	£3,223.87

The Clerk reported that the signatories needed to sign the application form for the new Alliance & Leicester Bank Account. This would take place at the end of the meeting.

- 7.3 Pettistree Heritage Trust – Review of Donation – It was **agreed** to contribute £200 to the Trust towards the costs of the event.

## 8.0 Correspondence:

- 8.1 Publications Received: Notes.  
SCDC – Standards Committee Agenda, 6/1/05  
Seckford Foundation – The Bridge Newsletter
- 8.2 SALC – East of England Plan – Consultation Meeting – Monday 7 February, Saxmundham Market Hall, 7pm. It was noted that Pettistree may fall within the Haven Gateway, potentially enabling access to funding.
- 8.3 Freedom of Information Act – Authorisation of the Qualified Person – *The primary authorisation – Clerk to the Council. Secondary authorisation – Chairman of the Council.*  
**Agreed:** The Clerk to copy the Model FOI document and notes to all councillors.

## 9.0 Village of the Year Competition 2005:

The Clerk confirmed that the forms had not yet been received.

## 10.0 Pettistree Website.

Mr Franklin reported that work was continuing with the design and content of the site. The Working Group consists of Mr Franklin, Miss Peck, Mr Gardner, Mrs Stollery and Mrs Hunter. It was noted that all content of the website was approved Mrs Stollery and Mrs Hunter. Progress was encouraging and Mr Franklin was currently compiling a business directory, including

consulting with all businesses in the parish. It was suggested that an article be placed in the Pettistree People to ensure all business were given the opportunity to be included.

**11.0 Any other matters arising since notice of meeting.**

- 11.1 Mower Maintenance – The Clerk brought to the attention of the Council that the mower was due for a service. **Action:** Mr Hallett and Mr Beagley to liaise with Mr Barker.
- 11.2 Mr Beagley notified the Council that he would be submitting a planning application for change of use for the driveway into the cottage on his property. It was **agreed** that he would not take part in the planning meeting at which this was being discussed and that Mr Edworthy would sit on the Planning Committee in his place.
- 11.3 Mr Hallett brought to the attention of the Council that power to the village would be cut next Wednesday (9/2/05). Concern was expressed regarding the impact of this on elderly residents. Two residents were identified as being at risk. **Action:** Mrs Stollery to contact Age Concern to advise them of the situation.
- 11.4 Mrs Kay notified the Council that she may be applying for planning permission for the erection of 2 stables.

**13.0 Dates for future meetings:**

13.1 Parish Council Meetings:

- 21 March 2005 – Parish Council meeting
- 9 May 2005 – Parish Council meeting, including the Annual Parish Council meeting
- 16 May 2005 – Annual Parish meeting
- 4 July 2005 – Parish Council meeting

The meeting closed at 9pm.

**SIGNED** \_\_\_\_\_

**DATED** \_\_\_\_\_