

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON MONDAY 21 MARCH 2005 AT PETTISTREE VILLAGE HALL, 8PM

PRESENT: Mr Franklin (Chairman): Mrs Stollery: Mr Edworthy:
Mrs Hunter: Mr Beagley:

Mrs Heelis (Clerk)
Cllr Perry (District Councillor)

1.0 Apologies: Mrs Kay and Mr Hallett.

2.0 Minutes of the meeting held 1 February 2005: Agreed. It was noted that all future meetings would start at 8pm and not 7.30pm.

3.0 Matters Arising from the last meeting:

3.1 Village Sign – Installation of water resistant metal sockets – Mr Edworthy reported that Rosewoods had inspected the site and forwarded a quotation of £350 to carry out the work, starting on Thursday. It was unanimously agreed to accept the quotation.

3.2 Notcutts – Retail sales from the Pettistree Depot – Mrs Stollery and the Clerk had been unable to find a copy of the conditions. **Action:** Clerk to obtain an additional copy from SCDC.

3.3 Village Green Ownership – Mr Franklin reported that there had been no progress since the last meeting but would continue to pursue.

3.4 Village Green Trees – It was reported that Sean Wright had submitted the lower quote and the work had been carried out. It was noted that SCDC had formally approved the works to the trees. **Action:** Mrs Hunter to formally respond to Anne Westover, SCDC, regarding the dispute over the pollarding of the willow tree. Draft letter to be circulated to Mr Franklin and the Clerk.

3.5 Dog Fouling – No progress. Mr Franklin to pursue with Wickham Market PC.

3.6 Three Tunns – Advertising Boards – It was noted that the 'A' boards had been moved to a safer location which did not obstruct the view of vehicles exiting the side road.

3.1 Mower Maintenance – A written report had been received from Mr Hallett in his absence. It was noted that Mr Barker would be arranging the servicing of the mower.

3.2 Parish Boundary Signs – The Clerk reported that she had received from SCC a costing for the individual signs which amounted to £391.96 for two signs. It was confirmed that Ufford PC and Wickham Market PC had been approached regarding placing signs on their gateways. It was noted that funding the scheme may be available through the Locality Budget. Ufford PC had indicated that their new gateway would be sited on the parish boundary and Wickham Market PC would be discussing the matter at their next meeting. **Agreed** to defer to the next meeting.

4.0 Reports:

4.1 Police Report – Mr Franklin expressed his concern regarding the lack of police presence at meetings. **Action:** Cllr Perry kindly agreed to contact Inspector Terry Byford with these concerns.

4.2 District Councillors' Report – Cllr Perry reported that SCDC had kept their increase in Council Tax to 4.9%, whilst the government grant had been increased by only 3.62%. The National Pay Award was set at £741,000. During the year SCDC had found savings of £1.43m through focusing on

efficiency and value for money. It was noted that Suffolk Coastal still had the lowest car park charges in Suffolk.

The meeting's attention was drawn to item 8.3 on the agenda and the questionnaire sent by SCDC. This was a direct result of the outcome of the CPA and the lack of engagement by SCDC with parish and town councils. The Council was urged to complete and return the questionnaire.

Local Plan Revision – it was recommended that the Council invite Steve Brown, SCDC, to attend a meeting to speak about the revision of the Local Plan and parish plans. It was noted that a debate on the village envelope may be favourable. It was **agreed** to invite Mr Brown to the meeting on either 9 May or 4 July, depending on availability.

University Campus of Suffolk – A grant of £15m had been given to the project by the Higher Education Council of England. However, this still left a funding gap of £9m.

Haven Gateway Partnership – It was noted that the group were endeavouring to put together a major maritime event in 2007 and were currently looking into the viability of the proposition. **Action:** Cllr Perry to look into whether Pettistree falls within the Haven Gateway, which may lead to funding opportunities for the parish.

Service Quality – Mr Franklin emphasised the importance of maintaining best value, which may not always be achieved by taking the lowest cost in order to save money, as in the case of the hedgecutting carried out in Pettistree during 2004.

Action: Cllr Perry to enquire whether Cllr Callaghan could attend meetings if Cllr Perry was unavailable.

5.0 Highway Matters:

5.1 Main Road – 50mph limit – Mr Franklin reported that he had not yet received a response from SCC to his letter sent 3 weeks ago. He would continue to pursue. **Action:** The Clerk to ask Wickham Market PC and Ufford PC to support the reduction of the speed limit to 50mph on the B1438.

Cllr Perry reported that Malcolm Smith, head of the Neighbourhood Watch, was retiring shortly and there was concern that he would not be replaced which would have a detrimental effect on the system. **Action:** Mr Franklin to notify the 2 Neighbourhood Watch representatives and obtain feedback.

5.2 Traffic – Byng Hall Road – Mr Beagley reported that he had been in direct contact with the residents and explained the situation. It was noted that he had also spoken to SCC who would contact him within the week. **Action:** Mr Beagley to write to Mr M Sayer with a copy to Mr Franklin, the Clerk and all Councillors.

5.3 Footpath – B1438 – The Clerk had arranged a meeting with SCC Highways, Mr Franklin and Mrs Stollery on 10 March. A number of issues had been raised at the meeting. It was noted that the cost of reinstating the footpath was in the region of £40,000. It was confirmed that:

- the footpath was used on a daily basis
- the owner of the land adjacent the old road was unknown

It was suggested that the Council put together a collective schedule of Highway concerns within the parish and forward them to the County Councillor and SCC. It was suggested that this may be a suitable item for the Annual Parish Meeting.

- 5.1 Traffic Diversions – It was noted that Pettistree had not been notified of the diversion through the village whilst road works were being carried out in Wickham Market. There was particular concern that the diversion had not been routed along the bypass as opposed to through the village which had caused a number of problems, particularly with the temporary one-way system. **Action:** Mr Franklin to write to Highways expressing the concerns of the Parish Council.

6.0 Planning Matters:

- 6.1 Planning Report – There had been no applications received since the last meeting.

7.0 Finance:

7.1	<u>Council Payments:</u> Agreed. £49.07	Accounts to Pay	Clerk's Salary £49.07 x 1	
			Ink Cartridge	
		£26.97		
		<u>£20.00</u>	Suffolk ACRE (Membership)	
		£96.04		
7.2	<u>Balance of Accounts:</u> (Including above) Noted.		Current Account	£3,127.83
			Deposit Account	<u>£ 362.48</u>
			Balance	£3,490.31

8.0 Correspondence:

- 8.1 Publications Received: Noted.
 SCDC – Parish Bulletin
 Hastoe Housing Association – Annual Report
 Suffolk ACRE – Suffolk Scene
 SCDC – Standards Committee meeting Agenda
 SCC – Customer Service Direct Pack
 Defra – Partnership in rolling out broadband to rural communities – CD
 ODPM – Citizen Engagement and Public Services: Why Neighbourhoods Matter
 ODPM – Vibrant Local Leadership
- 8.2 Defra – Clean Neighbourhoods & Environment Bill – Noted.
- 8.3 SCDC – Working with Town & Parish Councils – survey of the effectiveness of communication between SCDC & P&TCs. *Questionnaire*. **Action:** The Clerk to forward copies to Mrs Kay and Mr Hallett.
- 8.4 Suffolk Preservation Society – ‘Change & Challenge’ Seminar, Haughley Park Barn – 9 April 2005, 10am to 3.30pm. Noted.

9.0 Village of the Year Competition 2005.

Mr Franklin reported that he had received an apology due to the lateness of the entry form. An electronic copy had been requested but had not yet been received. It was noted that the change of emphasis on the competition was so significant that it was proposed the Council reconsider entering the competition. It was noted that:

- Some of the questions were inappropriate for a small village.
- Communication didn't feature at all.
- There was less emphasis on community activities and more on visual appearance.
- The form appeared very political, creating issues which may not exist.
- The competition had 'lost the plot'.

It was **agreed** that there was a duty to refer back to the residents who had expressed an interest in the competition before deciding whether or not to enter. **Action:** Mr Franklin to draft notes to those residents. It was **agreed** to make the Council's comments known to SALC.

10.0 Pettistree Website.

Mr Franklin reported that the new site had now reached a point where it was viable for the site to go live, although there was still further work to do. It was **agreed** unanimously to pay £35 to have the trademark removed and a further £35 per year to include a quality map on the site. It was **agreed** that the working party would take forward the decision on publication of the site.

11.0 Any other matters arising since notice of meeting.

14.1 Mr Franklin reported that he had received an e-mail from Miss Peck regarding the poor state of Rogues Lane which was overgrown, grass was growing in the middle of the road and verges had been broken down by passing vehicles. It was **agreed** to add this to the Highways schedule.

14.2 Annual Parish Meeting – preparation of the agenda. **Action:** The Clerk to forward a copy of the 2004 APM agenda to Mrs Hunter, Mr Franklin and Mrs Stollery.

15.0 Dates for future meetings:

9 May 2005 – Parish Council meeting, including the Annual Parish Council meeting

16 May 2005 – Annual Parish meeting

4 July 2005 – Parish Council meeting

3 October 2005 – Parish Council meeting.

Meeting closed at 10pm.

SIGNED _____

DATAED _____