

MINUTES OF THE ANNUAL PETTISTREE PARISH COUNCIL MEETING HELD ON 9 MAY 2005

PRESENT: Mr Franklin (Chairman): Mrs Stollery (Vice Chairman): Mr Hallett:
Mrs Kay: Mr Beagley: Mrs Hunter:
Mrs Heelis (Clerk)

- 1.0 Election of Chairman and Signing of Chairman's Declaration of Office.**
Mrs Stollery proposed Mr Franklin. Mrs Hunter seconded. Agreed.
- 2.0 Apologies for absence:** Cllr Perry.
- 3.0 Election of Vice Chairman:**
Mr Franklin proposed Mrs Stollery. Mrs Hunter seconded. Agreed.
- 4.0 Appointment of Representatives:**
 - 5.1 Planning Group – Mrs Hunter, Mrs Stollery and Mr Beagley. Agreed.
 - 5.2 SALC – The Clerk.
 - 5.3 Pettistree Village Hall Committee – Mrs Stollery. Agreed.

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Mrs Kay: Mr Beagley: Mrs Hunter:
Mrs Heelis (Clerk)

- 0.0 Apologies:** Cllr Perry and Sgt Reid.
- 1.0 Minutes of the meeting held 21 March 2005:** Agreed.
- 2.0 Declaration of Interests:** None.
- 4.0 Matters Arising from the last meeting:**
 - 4.1 Village Sign – Installation of water resistant metal sockets – The sockets had been installed and the signs reinstated. It was noted that the orange fencing surrounding the signs needed to be tracked down and returned to the Clerk.
 - 4.2 Notcutts – Retail sales from the Pettistree Depot – The Clerk reported that Suffolk Coastal DC were looking into the matter. It was agreed to wait for further information from SCDC before taking any further action.
 - 4.3 Village Green Ownership – ongoing.
 - 4.4 Dog Fouling – Ongoing.
 - 4.5 Mower Maintenance – Mr Hallett to liaise with Mr Barker to see if the service maintenance had been carried out.
 - 4.6 Three Tunns – It was reported that the 'A' boards were obstructing visibility again. It was agreed to write to the Three Tunns asking them to keep the visibility splay clear.
 - 4.7 Byng Hall Road – Mr Beagley reported that he was finalising the letter to residents.

4.8 Traffic Diversion – There was nothing further to report on this item.

5.0 Reports:

5.1 Police Report - Mr Franklin reported that Cllr Perry had written to Inspector Terry Byford regarding the lack of police presence in the village. Inspector Byford had apologised for the situation and had explained that they needed to manage resources to meet needs. Sgt Reid would endeavour to attend the next meeting of the Parish Council. In the meantime it was reported that there had been one crime in Pettistree; a motor vehicle break in at the Three Tunns with the theft of electrical equipment.

The Clerk to write to Inspector Byford thanking him for his efforts to resolve the lack of police presence in the village. It was noted that Malcolm Smith (Neighbourhood Watch) would not be replaced by the police.

5.2 District Councillors' Report: Cllr Perry had given his apologies for the meeting.

6.0 Highway Matters:

6.1 Main Road – 50mph limit – A survey would be carried out in June/July.

6.2 Traffic – Byng Hall Road – Dealt with under Matters Arising.

6.3 Traffic Diversions - Dealt with under Matters Arising.

6.4 Highways Schedule – A précised report was given at the Annual Parish Meeting.

6.5 Parish Boundary Signs – The Clerk reported that Wickham Market PC had agreed a boundary sign could be placed on their gateway. There was a majority vote to reduce clutter on the highway and it was therefore agreed not to pursue this matter any further.

7.0 Planning Matters:

7.1 Planning Report – There had been no applications or decisions received since the last meeting.

8.0 Finance:

8.1	<u>Council Payments:</u>	Accounts to Pay	Clerk's Salary	
			£52.91 x 2	£115.82
			SCDC – Pettistree People	£30.00
			Rosewoods –	
			Removal of Oak Tree	360.00
			Trademark for website	35.00
			SALC (Membership)	<u>£91.00</u>
				£631.82

8.2	<u>Balance of Accounts:</u>	Current Account	£3,009.55
		Deposit Account	<u>£ 366.23</u>
		Balance	£2,643.32

The Clerk reported that the forms for the new bank account had been sent off and she was awaiting a reply.

9.0 Correspondence:

9.1 Publications Received:
Suffolk ACRE – Suffolk Scene
SCDC – Standards Committee meeting Agenda
East Suffolk MIND – Newsletter

SCDC – Guidance to the new Licensing Act 2003 – applicants pack

- 9.2 SCDC – Statement of Community Involvement – Initial consultation – Noted.
- 9.3 SCC – Revised Draft – Statement of Community Involvement Questionnaire. Noted.
- 9.4 SCDC – Working with Town & Parish Councils – survey of the effectiveness of communication between SCDC & P&TCs. *Questionnaire circulated at March meeting.* All councillors to forward comments to Mr Franklin within the next 10 days.
- 9.5 SCC – Rights of Way Improvement Plan – Consultation document. Deadline 30 June. Noted.
- 9.6 SCC – Temporary Road Closure, Diversion and 50mph speed limit – A12. Noted.

10.0 Village of the Year Competition 2005.

Mr Franklin reported that a letter had been sent to residents interested in the competition regarding the new criteria. It was agreed that Pettistree would withdraw from the Competition and that Mr Franklin would be making representations to SALC regarding the competition criteria.

11.0 Pettistree Website:

The new website was now up and running. Mr Hallet congratulated the group on the provision of an excellent site and recognised the huge amount of work which had gone into the project by the sub-group. Mr Franklin pointed out that the website was a valuable asset to the village.

12.0 Any other matters arising since notice of meeting.

- 12.1 Annual Parish Meeting – Mr Franklin reported that Mrs Stollery, Mrs Hunter and himself had drafted an agenda for the meeting. Mr Hallett requested the rewording of item 19. This was agreed. It was further agreed to deliver the agenda to all houses in Pettistree. Mrs Stollery, Mr Beagley and Mrs Hunter kindly offered to help with distribution.
- 12.2 Litter Pick – The Council thanked Mr Chenery for his help in supplying materials for the day. It was noted that there were no bins at the bus shelters which were in a poor state regarding the accumulation of litter. The Clerk to look into the supply of litter bins at both shelters.

13.0 Dates for future meetings:

- 16 May 2005 – Annual Parish meeting – apologies were received from Mr Beagley
- 4 July 2005 – Parish Council meeting
- 3 October 2005 – Parish Council meeting
- 5 December 2005 – Parish Council meeting

The meeting closed at 10.15pm

SIGNED _____

DATED _____