

# MINUTES OF THE MEETING OF PETTISTREE PARISH COUNCIL HELD 5 DECEMBER 2005 AT PETTISTREE VILLAGE HALL, 8PM

**PRESENT:** Mr Franklin (Chairman): Mrs Kay: Mr Hallett: Mrs Hunter:

Mrs Heelis (Clerk)  
Cllr Aitchison (County Councillor)  
Cllr Perry (District Councillor)  
PC Mark Thompson

**1.0 Apologies:** Mr Beagley, Mr Edworthy and Mrs Stollery.

**2.0 Minutes of the meeting held 3 October 2005.**

2.1 Parish Council Meeting – Agreed.

**3.0 Declaration of Interests:** None.

**4.0 Matters Arising from the last meeting:**

4.2 Notcutts – Retail sales from the Pettistree Depot – It was noted that a retrospective planning application had been submitted to SCDC. The application had been supported by the Parish Council Planning Committee which would allow retail trading for 24 days a year. However, it was emphasised that there must be no parking on the roadside leading up to the entrance and no further expansion.

4.3 Village Green Ownership – Ongoing.

4.4 Dog Fouling – Ongoing.

4.5 Litter Bins – bus shelters – Ongoing.

4.6 Grass Cutting – Ongoing.

**5.0 Reports:**

5.1 Police Report - Community Officer for Woodbridge reported that he was aware that there had been problems with police cover over the past couple of years in the parish. Following re-organisation he now covered 10 parishes, including Ufford, with Melton being the main responsibility.

Woodbridge Sector – Chief Inspector Byford was moving on and Inspector Ian Harving would be taking over in January 2006.

The Police Force had undergone considerable changes and were now under pressure from the Government regarding the amalgamation of forces. This was an initiative that the Home Office were driving forward very hard - introducing a tight timetable to implement changes which could result in Suffolk becoming part of one regional police force.

The Home Office was also pushing neighbourhood policing which had resulted in a Community PC responsible for a number of parishes. The next step from the Government would be to set up neighbourhood policing teams with each Team covering a larger area. This would result in contact being made with a team member as opposed to an individual officer.

There had been a total of 8 recorded crimes in the parish, none of which were serious and none were house burglaries or car thefts. However, there had been 2 thefts from vehicles and 3 instances of criminal damage, which included the village post box being blown up on 5 November, as well as 3 minor thefts.

- 5.2 District Councillor's Report – Cllr Perry reported that:
- The Local Plan schedule had been forwarded to Mr Franklin.
  - Melton had now completed their Parish Plan.
  - University Campus Suffolk – Plans were being developed over the next 10 years between the University of Essex, University of East Anglia and Suffolk College with the aim to create a campus in Suffolk with undergraduates starting 2007/08. The cost for phase one amounted to £88.5m of which £75.5m had been identified. It was anticipated that the shortfall would come from the private and public enterprises and Local Authorities. The plans would also include 3 Suffolk Learning Network Sites.
- 5.3 County Councillor's Report – Cllr Aitchison reported that details of matched funding for Parish Plans were available from Annette Gray, Suffolk ACRE. Contact details regarding Highway issues were available on the SCC website. In particular:
- David Fawcett
  - Jo Mower – potholes etc
  - Steve Aldous – new schemes
  - Angie Rapley

Following a meeting with Paul Seager, Suffolk Fire & Rescue it was noted that all residents were now being offered free smoke alarms and electrical testing. Contact 01473 588994.

Anti-Social Behaviour – A Community Area Intelligence Hotline was now up and running for members of the public to report anti-social behaviour. Contact 0800 7839112.

## 6.0 Highway Matters:

- 6.1 Main Road – 50mph limit – No further information was available apart from SCC putting a hold on all considerations of new/revised speed limits in the County.
- 6.1 Traffic – Byng Hall Road - letter to residents – Cllr Aitchison had contacted Angie Rapley, SCC, and had received a negative response in view that there had been no accidents and the road carried light traffic. Mr Franklin raised concerns that Ms Rapley had suggested that traffic should be encouraged to use Java Lodge Lane, which the Parish Council considered unsuitable and suggested that a site visit might be useful in this instance. It was noted that there had been no reported problems regarding traffic to the Parish Council this year. **Action:** Mr Franklin to liaise with Mr Beagley regarding the status of the situation with residents.
- 6.2 Highways Schedule – Cllr Aitchison reported that some clearance had taken place on the main road footpath. It was noted that SCC considered the extended footpath scheme low priority. It was agreed that although the route, as it stood, was not used to any great extent it was a very useful link to Ufford. There was the possibility of Locality Funding for the project, which would encompass 25m of new footpath and complete the footpath from Ufford to Wickham Market. **Action:** Cllr Aitchison to look into the cost of the scheme.

Surface condition of path north of North Lodge – This would be programmed in next year.

Dropped kerbs, main road – There were no SCC allocated funds for these improvements. However, it was noted that there was one disabled user. **Action:** Cllr Aitchison to pursue.

- 6.3 School Bus – Three Tunns PH – There was growing concern for the safety of school children getting off the school bus in the evenings, which coincided with workers leaving Notcutts via Loudham Lane. **Action:** The Clerk to write to Notcutts to investigate the possibility of a voluntary shift of their finish time by 15 minutes to avoid the school bus.
- 6.4 It was reported that there was evidence of a large articulated vehicle travelling to Low Farm which had narrowly missed another vehicle. Details of the vehicle had been taken. It was noted that there had been another incident in the same place and a further incident with a TNT vehicle. Mr Franklin reminded councillors that there was a process in place to report these incidents to SCC – forms available from Mr Franklin.
- 6.5 Hedgecutting - Presmere Road and B1438 – It was reported that field hedges had only been cut field side, not road side. It was noted that the land was owned by Mr Hayward and rented to the Fosketts of Ufford.

## 7.0 **Planning Matters:**

- 7.1 Planning Report.  
C05/1699 – 1 Hawthorne Cottages, Lower Ufford Rd, Loudham. Pettistree  
Erection of single storey side extension – Planning Permission. Noted.

## 8.0 **Finance:**

- 8.1 Council Payments: **Accounts to Pay** Clerk's Salary £52.91 x 2 £105.82  
Agreed with the additional cost of a new key for the notice board.
- 8.2 Consideration of the Budget - 2006/07 – Budget attached.  
Following consideration of the draft budget Mr Franklin proposed the precept for 2006/07 be set at £2,200. Agreed unanimously.
- 8.3 VAT Reclamation./Internal Audit  
The Clerk reported that the Internal Audit had been completed. VAT was yet to be reclaimed.

## 9.0 **Correspondence:**

- 9.1 Publications Received: SCDC Standards Committee – Nov 05
- 9.2 SCDC – Suffolk Coastal Local Plan – Affordable Housing – Proposed Modifications.  
Passed to Mrs Hunter.
- 9.3 Suffolk Preservation Society – 'Whose Master's Voice?' – increasing the legal involvement of town and parish councils in the planning process. *Request to support the campaign.* It was agreed to support the campaign.
- 9.4 2CV workshop, Pettistree – Site condition. Noted.
- 9.5 Suffolk Preservation Society – East of England Regional Spatial Strategy – Examination in Public. *Weekly information and update.* Noted.

## 10.0 **Parish Plan.**

Mr Franklin reported that he had identified members of the working party. **Action:** Mr Franklin to contact Suffolk ACRE to move the project forward.

## 11.0 **Any other matters arising since notice of meeting.** None.

## 12.0 **Dates for future meetings:**

- 6 February 2006, 8pm at the Village Hall  
3 April 2006, 8pm at the Village Hall  
9 May 2006 – Annual Parish Meeting, 7.30pm at the Village Hall  
11 May 2006 – Annual Meeting of the Parish Council, 7.30pm at the Village Hall

The meeting closed at 9.40pm

SIGNED \_\_\_\_\_ DATED \_\_\_\_\_