

# MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD 21 FEBRUARY 2008 IN THE CHURCH ROOM, PETTISTREE AT 8PM

Present: Mr J P Hallett (Chairman) Mrs M Stollery (Vice Chairman)  
Mrs H Kay Mrs K Wilton  
Dr Hayward

Cllr M Bond & Cllr J Bidwell - District Councillors  
Mrs Heelis - Clerk

## 1.0 Apologies.

Mr N Beagley, Mrs Wilton and Cllr Aitchison.

## 2.0 Minutes of the meetings held:

2.1 Parish Council Meeting – 19 November 2007. Agreed with the amendment of ‘Mr’ Hayward to ‘Dr’ Hayward.

## 3.0 Declaration of Interests. None.

## 4.0 Matters Arising from the last meeting:

4.1 Village Green Ownership. Deferred to the next meeting. Dr Hayward raised the issue of litter on the village green. It was agreed that the situation regarding siting a litter bin on the village green. It was confirmed that Mr Barker would also be cutting the extra piece of land under discussion of ownership.

4.2 Hedgecutting – The contractor had yet to issue invoices to landowners. These had been delayed due to personal reasons. There was further hedgecutting to be carried out.

4.3 Tree Planting on the Village Green - Dr Hayward kindly offered to plant the tree. Agreed.

## 5.0 Reports:

5.1 Police Report . Mr Hallett reported that he had attended the Safer Neighbourhood Team meeting in Ufford. It was noted that there had been no representatives from Melton or Woodbridge present. Monthly surgeries were being held at Farlingaye High School and the police were pleased with the results of the Night Safe Scheme. Future meetings would be shared around with 1 in 4 meetings taking place outside of Woodbridge. Other matters to report were as follows:

- The accident on the B1438/A12 bridge was noted.
- Parking problems had been identified in Woodbridge and controls had been tightened
- The Community Police Officer had been seen in the village.
- Community speedwatch – police were unable to come out to monitor speeds unless complaints of speeding were received.

It was agreed that a representative from Pettistree would attend meetings outside of Woodbridge.

5.2 County Councillor's Report. Cllr Aitchison had sent her apologies. Mr Hallett reported that the PCC had received a donation from Cllr Aitchison's Locality Budget towards the toilet provision at the Church room.

5.3 District Councillor's Report –

Cllr Bidwell reported on a paper by Ray Herring (copy given to Mr Hallett). The SCDC Chief Executive would be shared with Waveney DC on a 50/50 basis. Emergency Planning contact at SCDC was Mike Topliss. SCDC scored highly in the use of its resources.

Mr Hallett raised concern regarding the forthcoming boundary review in Suffolk. Cllr Bidwell reported that there were various options that were being considered and it was a time of uncertainty in the county.

## 6.0 Highway Matters:

6.1 Mud on Road – Presmere Road. Mud had been a problem on many roads in the village this year. Brushing the road by farmers had not been very effective. It was agreed to write to Richard Hayward expressing the Council's concerns regarding not only the mud but also the disturbance to residents caused by bird scarers. It was suggested that the impact on residents could be reduced by surrounding the bird scarers with straw bales.

## 7.0 Planning Matters:

7.1 Planning Report.

C07/2130 – Water Tower Yard, Presmere Road, Pettistree  
Temporary use (for 3 years) of part of premises by Kindwater

C072233 – Building A, Whitehouse Farm, Main Road, Pettistree  
Change of use from classic car restoration and sales to Class B1 (light industrial use)

C07/00215/TAC – St Peter and St Paul Church, Walnuts Lane, Pettistree  
Remove low bough of Sycamore tree  
PLANNING PERMISSION.

C07/2323 & C07/2324 – The Laurels, The Street, Pettistree  
Demolition of existing outbuilding/workshop, and erection of new workshop  
PLANNING PERMISSION

C08/0188 – Park Farm House, Loudham Hall Road, Loudham, Suffolk  
Erection of porch extension and steps, conservatory and new access and driveway.

7.2 Notification of Decisions:

C07/2130 – Water Tower Yard, Presmere Road, Pettistree  
Temporary use (for 3 years) of part of premises by M/S Kindwater (installers and maintenance of water softeners and deliverers of salt)  
PLANNING PERMISSION

- 7.3 C07/2075 – Hungarian Hall, Byng Hall Road, Pettistree  
Additional use of existing recreation building as a venue to hold marriages and the registration of civil partnerships

**8.0 Finance:**

- 8.1 Appointment of External Auditor – The Audit Commission have appointed BDO Stoy Hayward LLP as auditor to Pettistree Parish Council for a 5 year period, commencing with the 2007/08 accounts. Noted.

- 8.2 Council Payments: Accounts to Pay - Agreed.

Clerk's Salary £58.56 (Dec, Jan, Feb)	£175.68
Clerk's Reimburse – Milonic Solutions	£ 11.75
SCDC – Election costs	£ 70.90
Suffolk ACRE – Insurance renewal	£282.15
S Heelis – Parish Plan (data input)	£153.00
B Nobbs – seat maintenance	£179.00

**9.0 Correspondence:**

Publications Received – Disability Advice Service – Annual Report  
The Local Councillor – SALC  
The Road to Volunteering – SALC  
Newsletter – Suffolk Highways Partnership  
SCDC – Parish Bulletin & Annual Report  
Newsletter – Suffolk Hedgerow Survey

- 9.1 Suffolk Preservation Society – SCDC Local Development Framework – Core Strategy – Preferred Options Stage. A workshop to help communities respond to the LDF Consultation. 10 March 2008, 11am – 2pm incl lunch. £35 per person. Noted that the Clerk was attending on behalf of Ufford Parish Council.
- 9.2 SCDC – Suffolk Coastal Local Development Framework Consultation for the Core Strategy Further Issues & Options – Regulation 25. Deadline for response is 28 March 2008. Noted.

**10.0 Parish Plan. Progress Report.**

Mrs Kay reported that the questionnaire results were available. The working group had met last week and would now be drafting the report at a meeting on 11 March. It was confirmed that there had been around a 52% response rate. Mrs Kay would be writing an article in the Pettistree People to keep people informed of progress.

**11.0 Future of the Greyhound PH. Progress Report.**

It was confirmed that the roof had now been repaired and gates had been installed on the car park. The bell ringers would have a key to access parking when the pub was closed. The proposed date for opening was 28 April. No licensing request had been received to date.

**12.0 Village Litter Pick – 30 March 2008.**

The Clerk agreed to drop the gloves and bags off to Mr Hallett.

**13.0 Vacancy for Clerk.**

It was noted that Mrs Heelis had tendered her resignation after 8 years as Clerk to the Council. There would be a 3 month notice period. The Clerk suggested that the Council may like to place an advert in The Local Councillor issued by SALC.

**14.0 Any other matters arising since notice of meeting.**

14.1 Pettistree Heritage 2000 Trust – It was noted that the group had changed their name to 'Pettistree Heritage'. A letter had been received from Miss Peck requesting funding to enable the group to continue to archive their material. Mr Hallett noted that the group offered a good service to the village, however, there was no allocation in the budget for this expense in this financial year and consideration would be given in the 2009/10 budget.

14.2 Affordable Housing – Dr Hayward raised the issue that there was no affordable housing in the village for young people wishing to stay in the village. The Clerk suggested that he contact Louise Wilby (Rural Housing Enabler at Suffolk ACRE) for advice on what was involved in providing affordable housing.

14.3 Litter Bin – The Clerk to bring some examples and costs to the next meeting.

14.4 Annual Parish Meeting – It was agreed to invite Cllr Savage (SCDC) to speak on the subject of young people, at the APM.

**15.0 Dates for future meetings:**

6 May 2008	Annual Parish Council Meeting and Ordinary meeting
20 May 2008	Annual Parish Meeting
15 July 2008	Parish Council Meeting