

# MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD 22nd SEPTEMBER 2009 IN THE VILLAGE HALL AT 8 PM

Councillors present: Mr J P Hallett (Chairman), Mrs M Stollery (Vice Chairman), Mrs Mary Chilvers, Dr Peter Hayward.

In attendance: Mr Mike Flanagan, Parish Clerk

- 1.0 Public Forum** – no members of the public were present but the following reports were submitted and accepted.
- 1.1 Police Report – report attached. In addition Dr Hayward telephoned the police to report finding an abandoned quad bike, PC Gilmore was on leave and her phone was on voicemail and after 4 days Dr Hayward had received no response to his message. The Council would like to have a number to ring in these circumstances so that messages would be dealt with immediately.
  - 1.2 Neighbourhood Watch – there was no representative from Neighbourhood Watch present but the obscured sign in Rogues Lane had been cleared as had the sign on Thong Hall Road.
  - 1.3 County Councillor's Report – attached and the meeting expressed thanks to Cllr Bond for his actions on the worrying effects of the out of hours medical service operating from Riverside.
  - 1.4 District Councillor's Report - attached.
- 2.0 Apologies for absence** were offered and accepted by the following: - Mr N Beagley & Mrs E Boardley, Cllr M Bond – County Councillor, Cllr J Bidwell - District Councillor, PC Vic Gilmore – Woodbridge & District Police
- 3.0 Declaration of Interests.** There were no declarations of interest.
- 4.0 Minutes**
- 4.1 The Minutes of the Parish Council Meeting of 14<sup>th</sup> July 2009 were signed as a true record of the meeting.
- 5.0 Matters Arising from the previous meetings:**
- 5.1 Village Green Ownership – this report from Mr Beagley was held over in view of his absence.
  - 5.2 Update on contract for Parish Clerk. The Clerk is to be self employed and has advised his Tax Office of the level of remuneration being paid to his company. The annual payment is below the level where NI becomes payable.
  - 5.3 The new banking mandate was signed. The authorised cheque signatories are Mr Hallett, Mrs Stollery, Mrs Boardley and Dr Hayward.
  - 5.4 Water tower leak – the main leak close to the tower appears to have been cured as the adjoining verges and road were dry. However, ditches further down Presmere Road were still, full of running water. A further visit will be carried out and Anglian Water contacted if necessary.
  - 5.5 Roadway conditions – the clerk had written to Steve Aldous, who was on leave and was expected to reply when he returned.
  - 5.7 Grit bins – following advice from Highways a Glasdon Nestor Mk2 grit bin in green was considered appropriate for the site near to the S bend at the entrance to The Street. However, a further bin could be situated at the pumping centre near to the nursery. A site visit will be carried out by the PC Chairman and Clerk.
  - 5.8 No volunteer to fill the vacancy on the Parish Council has been forthcoming.
  - 5.9 The Rights of Way Officer is to write to Dick Smith of Church Farm to ask him to replace the worn out stile and to suggest cost effective alternatives.
  - 5.10 Affordable Housing – the clerk will produce a short questionnaire to be inserted into the November edition of Pettistree people to try to establish housing needs

5.11 There had been no reply from BT to our request to have the telephone box removed from the Green.

## **6.0 Highway Matters:**

6.1 Hedge cutting by a contractor (Simon Blowers) is being co-ordinated by the chairman and is expected to take place at the end of October.

7.0 Nothing to discuss under this section.

## **8.0 Planning Matters:**

8.1 Planning applications - no new applications but the Green Farm sign has been agreed although care must be taken to ensure that it does not obscure visibility from Loudham Hall Road.

The Planning Application C09/1191 relating to Home Farm Barn remains outstanding.

8.2 Planning decisions - Woodlands – the application has been withdrawn because the planning officer thought the plans were not in keeping with a conservation area. This despite the plans being approved by the Parish Council. A new application is to be submitted.

## **9.0 Finance:**

9.1 The Internal Auditor completed his report with a query about the existence of petty cash. It was confirmed that no petty cash exists.

9.2 Council Accounts to pay:

SALC payments – 2 courses and reference manual £112.50

Payment of invoice for clerk travel & postage £106.63

Sharwood Services – printing £57.00

Suffolk Acre re Zurich Insurance £319.95

9.3 A cheque for £66.08 was received in respect of bottle bank recycling dues.

## **10.0 Re-organisation of Local Government.**

There were no further suggestions for re-drawing local government boundaries.

**11.0 Parish Plan** – an action plan is to be produced during the next few months on the need for affordable housing. At the same time a budget will be prepared to carry out the work. It had been agreed by Suffolk Acre that the Parish Clerk could be employed and paid from the Parish Plan surplus to carry out this work if the budget was approved by them.

## **12.0 Correspondence:**

12.1 Publications Received –

Draft Licensing Statement of Principles

Invitation to Rural Housing Event

Parish Bulletin July & Summer editions

The Local Councillor issue 3

Outdoor Playing Space Contributions - SCDC

Age Concern – request for notices to be published

Suffolk Constabulary Public Meeting 29<sup>th</sup> September 2009

Macmillan Cancer Support – request for notice to be published

SCDC Local Development Framework Consultation from September 2009

**13.0 Any other matters arising since notice of meeting.** None

**14. 14.0 Dates for future meetings:** 10<sup>th</sup> November 2009 and 9<sup>th</sup> February 2010

**Signed**

**Dated: 10th November 2009**