

# MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD 10<sup>th</sup> NOVEMBER 2009 IN THE VILLAGE HALL AT 8 PM

Councillors present: Mr J P Hallett (Chairman), Mr N Beagley, Mrs Elaine Boardley,  
Mrs Mary Chilvers, Dr Peter Hayward.

In attendance: Cllr M Bond – County Councillor  
Amy Cowan, Community Police Officer, Woodbridge & District Police  
Mr M Flanagan – Parish Clerk

## 1. 1.0 Public Forum

1.1 Police Report had been submitted in advance but CPO Cowan also discussed the new contact arrangements when officers were on leave. This should result in a police response to phone calls within 24 hours. The police were also arranging high profile visits to villages that would benefit. Woodbridge had been suffering from a series of bag snatches and an action day was planned for 21<sup>st</sup> November. The police hoped to be able to attend Council meeting at least every quarter, if the regular PC was unavailable then a deputy would attend. The meeting expressed satisfaction with the report and in particular the new contact arrangements.

1.2 Neighbourhood Watch representatives were not in attendance but the PC Chairman reported that all Neighbourhood Watch signs were now visible. CPO Cowan advised that the police would be happy to contact the Neighbourhood watch Chairman if he wanted to meet them. In addition to Neighbourhood watch there was also Horse Watch active in the village.

1.3 County Councillor's Report was circulated in advance for October and November. Cllr Bond then discussed the provision of out of hours health care services in Wickham Market. There had been numerous complaints that the resource centre was understaffed and often closed leaving people in need of medical treatment to make the journey to Ipswich Riverside Centre. In an emergency this would be time consuming for people with cars and near impossible for people reliant on public transport. Mr Hallett had sent an email to Cllr Bond expressing concerns about the service and these concerns would be taken forward. Cllr Bond was on the Health Scrutiny Committee of the County Council and that committee wanted to examine the new provider contract before it was agreed with a new provider.

Cllr Bond also discussed the difficulty that rail users had in parking at Melton and Campsey Ashe stations.

1.4 District Councillor's Report – was circulated in advance for October. Cllr Bond was told of the Parish Council's concern about planning applications that had been approved by the Parish Council, being withdrawn by the applicants following suggestion by the relevant planning officer. Cllr Bond said that he would be happy to meet with any applicant in this position to discuss what had happened to the application. He went on to say that the District Council was to initiate a committee to look into the workings of the planning process and the views of parish Councils would be sought. He reminded the councillors that under government regulations 90% of applications were expected to be decided at planning officer level.

2.0 **Apologies for absence** were offered and accepted from the following:  
Mrs M Stollery, Cllr J Bidwell - District Councillor and PC Gilmore - Woodbridge & District Police

3.0 **Declaration of Interests** – there were no declarations of interest for this meeting.

## 4.0 Minutes

4.1 The Minutes of the Parish Council Meeting of 22<sup>nd</sup> September 2009 were signed as correct.

## 5.0 Matters Arising from the previous meetings:

5.1 Village Green Ownership – no further progress had been made.

- 5.2 Update on contract for Parish Clerk. The Clerk said that for the time being he did not propose to take a salary. However, it was agreed that out of pocket expenses would be claimed
- 5.3 Update on new banking mandate and signing of forms. Mrs Boardley completed her part of the mandate and once Mrs Stollery had signed the form it would be returned to Barclays Bank.
- 5.4 Water tower leak – the Chairman and the Clerk had inspected the land adjoining the water tower and it appeared that the leak had been repaired. The ditches were not overflowing and there was no sign of water running down the road.
- 5.5 Grit bins – the Chairman and the Clerk had inspected two sites, one on the S bend near to Pettistree grange and the second on land opposite to Presmere Pond. Both sites seemed suitable and the Clerk would arrange for an order to be placed. The Locality budget team would arrange for the expenditure to be covered up to the agreed limit of £500. Volunteers still needed to be found to grit the road near to the Presmere Road bin.

## **6.0 Highway Matters:**

- 6.1 Hedge cutting has almost been completed.
- 6.2 Roadway conditions – update on correspondence with Steve Aldous. The Clerk had received a telephone call from Steve Aldous who promised to get most of the outstanding work completed during November. The Clerk agreed to update councillors on outstanding works probably in December. Mrs Chilvers reported hearing of an accident that might have been caused by a pot hole but she had no further details. The roads in the village had been covered in mud following the sugar beet harvesting. However, once the harvest had been lifted the roads had been cleaned to a good standard.

## **7.0 Planning Matters:**

- 7.1 Planning applications. An application for work at Home Farm Barn had been withdrawn and a second application submitted for approval. Following the offer of help by Cllr Bond, Mrs Stollery will approach the owners of Woodlands to see if they wish her to arrange a meeting.
- 7.2 Planning decisions – nil.

## **8.0 Finance:**

- 8.1 Update on Audit of Accounts for 2008/9. The Accounts had been submitted to BDO (who are the external auditors to the Parish Council) and their comments awaited.
- 8.2 Parish Council Accounts – the following cheque was issued.  
To John Barker for mowing of the village green £90.00
- 8.3 Donations for financial year 2010/2011: agreed that donations would be made to Pettistree Heritage and Community first responders as in previous years.
- 8.4 Budget for 2010/2011 including amount of precept. The budget was agreed for the financial year to come and will be posted on the village website. The precept will be maintained at £2200.00.

- 9.0 **Date for litter pick for 2010.** Sunday 14<sup>th</sup> March 2010 commencing at 11.00 pm. The Clerk to make arrangements with SCDC Highways for bags and gloves and for the filled bags to be collected.

- 10.0 **Affordable Housing Survey** - a questionnaire is to be inserted into the next issue of Pettistree People to seek the views of villagers on the need for more affordable housing. Once the returns have been submitted to the PPC Chairman a way forward can be established.

## **11.0 Correspondence:**

- 11.1 Publications Received –  
Various SALC reports  
The Local Councillor – Q3 2009

Playground provision & maintenance of equipment  
SCDC – consultation on proposed objectives  
SCDC Consultation on Local Development Framework  
East of England Regional assembly – scenarios for housing & economic growth  
Focus group for sustainable transport  
Suffolk Volunteering Association

**12.0 To consider any nominations for the vacancy of Parish Councillor.** No nominations had been received but Dr Hayward intended to ask a Mr Mike Watts to consider being co-opted.

**13.0 Any other matters arising since notice of meeting.** A transport questionnaire is to be included in Pettistree People which can be returned by freepost to the County Council.

**14. 14.0 Dates for future meetings:**

9 <sup>th</sup> February 2010	Parish Council Meeting	commencing at 8.00 pm
11th May 2010	Annual Parish Council Meeting	commencing at 7.30 pm
11th May 2010	Parish Council Meeting	commencing at 8.00 pm
25th May 2010	Annual Parish Meeting	commencing at 8.00 pm

Signed: ..... Dated: .....