

# MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD 13<sup>th</sup> JULY 2010 IN THE VILLAGE HALL AT 8 PM

Councillors present: J P Hallett (Chairman), Mrs M Stollery (Vice Chairman),  
Mrs Elaine Boardley, Mrs Mary Chilvers, Dr Peter Hayward, Mike Watts.

In attendance: Mr M Flanagan – Parish Clerk  
Sally Chatten-Berry - Woodbridge & District Community Support Team.  
Gillian Benjamin - Suffolk Acre.  
Terry Rowles – member of the public

## 1. 1.0 Public Forum

- 1.1 Police Report - a report had been submitted prior to the meeting by PC Gilmore but Sally Chatten-Berry expanded on some of the issues. In particular she talked about an increase in burglaries in the area and suggested ways that potential burglars might be discouraged. She handed out copies of "Think Twice" a booklet aimed at senior consumers. The Safer Neighbourhood Team was proposing to visit the village to talk to residents about security concerns and to get feed back about residents' needs and suggestions. She reiterated comments made in previous visits - any suspicions about possible illegal activities should be reported to the police immediately.
- 1.2 County Councillor's Report – circulated prior to the meeting. Cllr Bond was unable to attend this meeting.
- 1.3 District Councillor's Report – circulated prior to the meeting. Cllr Bond and Cllr Bidwell were unable to attend the meeting.

## Closure of Public Forum and commencement of Parish Council Meeting

2.0 Apologies - Cllr Jim Bidwell

3.0 Declaration of Interests - Nil

## 4.0 Minutes

- 4.1 Parish Council Meeting – 11th May 2010 were signed as a true copy of the meeting.

## 5.0 Matters Arising from the previous meetings:

- 5.1 The Clerk had written to The Highways Manager at Saxmundham to have the licence amended so that the 3rd bin could be placed on land at the junction of Byng Hall Road and 1 Hungarian Close. Steve Boardley of 1 Hungarian Close has agreed to spread grit once we get hard weather again. He also asked for the bin to be filled with grit once the licence had been agreed.
- 5.2 Gillian Benjamin of Suffolk Acre attended the meeting to help decide how the unused funds from the Parish Plan project could be used for the benefit of the village. Initially it was thought that a Housing Needs questionnaire would be of benefit but there appeared to be little demand and there was no obvious land available for affordable housing. Rather than waste money on a project with little viability the Council considered other options. After considerable discussion it was agreed to provide initial costings to Suffolk Acre on the provision of car parking close to the church and for essential improvements to the kitchen area of the village hall.
- 5.3 Update on Local Housing Needs Survey - this survey has been postponed indefinitely -see 5.2

## **6.0 Council membership**

6.1 Mr N Beagley had tendered his resignation from the Council because of pressure of work. His resignation was accepted with reluctance and thanks were expressed for the work that he had undertaken on Council business. A Notice of Vacancy would be published on the Parish Council notice board and if there was no formal request for an election the Council would look to co-opt a replacement councillor in time for the September Council meeting. Mr Rowles who was present at the meeting as a member of the public intimated that he would be interested in filling the vacancy.

## **7.0 Highway Matters:**

7.1 The outstanding road repairs appeared to have been completed satisfactorily in May but since then problems have arisen. The surface repairs to The Street, the road around Presmere Nursery and the road between Pettistree House and South Lodge had proved to be of poor quality with pot holes not properly filled in. Also, there was a sinking hole in The Street that neither Anglian Water nor Highways were willing to accept responsibility to repair. Anglian Water had put a video camera into the sewer to try to confirm what was causing the problem but the outcome was still awaited. A further issue relates to poor visibility in the vicinity of South Lodge and Pettistree House caused by overgrown hedging. Highways to be asked to inspect and ask the landowners to cut back the hedges to an acceptable state or to take action themselves. There are problems with poor road surfaces on Byng Hall Road between the duck pond and the A12 flyover as well as on Byng Lane. In addition hedges on Byng Lane where ownership appears to be uncertain have not been cut recently and are causing visibility problems. Overgrown trees are causing visibility problems at the turnout from Java Lodge lane onto the old main road (B1438) near Pettistree House. The Clerk is to write to Highways asking them to resolve all the outstanding issues satisfactorily.

## **8.0 Planning Matters:**

8.1 Planning applications - an application for development at Church Farm, The Street had been received and approved. A planning application had been received from the PCC for car parking in a small part of the churchyard using grass reinforcing mesh. It was understood that parking would be available for village functions. The application received approval from the Parish Council.

8.2 Planning decisions - none presented to the meeting.

## **9.0 Finance:**

9.1 Update on Audit of Accounts for 2009/10. The Accounts for 2009/2010 were with the Internal Auditor and would be sent to BDO Stoy as soon as possible for the External Audit. BDO Stoy had been kept informed of progress.

9.2 The following invoices received by the Parish Council Accounts were approved for payment:

M Flanagan - expenses	£113.00
Sharwood Services Ltd (Pettistree People)	£ 60.00
Karl Harris - Internal Auditor services	£ 75.00

## **10.0 Correspondence**

10.1 Postal Correspondence: the following had been received  
Local Development Framework - Core Strategy  
Parish Clerk contact details  
Local Councillor Magazine  
Anti Social behaviour  
Allotment provision  
Outdoor playing space

SCDC Interim Planning policy  
J Parker catalogue  
Update on white tail eagle reintroduction  
Suffolk Acre AGM 14th July  
Citizens Advice bureaux  
Suffolk Police Authority update

10.2 Email correspondence

An email had been received from the Rural Coffee Caravan Information Project offering its services. In the main this is a project to help people get together in villages that have little or no opportunity for social networking. The Council thought that with two well used pubs and a village hall there would not be much take-up of the facility.

**11.0 Appointment of a new Parish Clerk** with Mike Flanagan leaving Suffolk for Shropshire there was a vacancy for a new Parish Clerk. Mrs Boardley suggested the name of a possible replacement and she agreed to make the initial contact. In the meantime the Chairman would take over the clerk's duties from August onwards. Mr & Mrs Hallett intended to take the Clerk and his wife to dinner in The Greyhound on 12th August to mark their departure and thank the clerk for his diligence and good humoured assistance over the past two years.

**12.0 Points for consideration following the Annual Parish Meeting**

BT has refused to remove the payphone from the Green until it suits them. When BT decides that the payphone is uneconomic they will approach SCDC for agreement to remove the box. The Clerk had written to SCDC asking them to approve the removal when approached.

**13.0 Any other matters arising since notice of meeting.**

None

**14.0 Dates for future meetings:**

7th September 2010	Parish Council Meeting
16th November 2010	Parish Council Meeting

Signed: ..... Dated: .....