

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 16th NOVEMBER 2010 IN THE VILLAGE HALL AT 8 PM

Councillors present: Mr J Hallett (Chairman), Mrs M Stollery (Vice Chairman),
Mrs E Boardley, Dr Peter Hayward, Mr Mike Watts, Mr T Rowles

In attendance: Mr C Mann – Parish Clerk
Cllr M Bond – Suffolk Coastal District Councillor and County Councillor
PCSO 3094 Sallyanna Chatten-berry

1. 1.0 Public Forum

- 1.1 PCSO 3094 Sallyanna Chatten-berry was in attendance and outlined the one criminal act in Pettistree since the last meeting, a theft of a trailer. Neighbouring Wickham Mkt. continued to have problems including a spate of break-ins to commercial premises, 6 suspects have been detained by police. An increase in car crime was also highlighted and the report contained many measures people can take to reduce the risks. An overview was given of "Smart Water" which was being trialled in Leiston. No firm details were available on any cutbacks yet although more of the community duties e.g. fetes were being dealt with by community officers. The Chair advised that the open gardens weekend was 25th and 26th June 2011 and requested police presence, the dates were noted by PCSO 3094 Sallyanna Chatten-berry
- 1.2 Cllr Bonds report on SCDC planning was presented. It contains 13 recommendations to aid the process. It was noted that £400 had been given from Cllr Bonds discretionary fund as a County Councillor to the Heritage trail. There was a proposal to close the council care home in Wickham Mkt. as the costs were more than the private sector. Cllr Bond stated that the plan by Notcutts to build a warehouse in Ufford had been refused.

Closure of Public Forum and commencement of Parish Council Meeting

2.0 **Apologies** - The Chair welcomed the councillors and gave apologies from Mary Chilvers.

3.0 **Declaration of Interests** - Cllr Jeff Hallett is a member of Pettistree Parochial Church Council.

4.0 Minutes

4.1 Parish Council Meeting – 7th September 2010 were signed as a true record.

5.0 Matters Arising from the previous meetings:

- 5.1 No response had been received from the Highways dept. about resurfacing and uncut hedges so the Clerk would send a reminder.
- 5.2 It was agreed to split the Parish Plan funds equally. This would provide £408.50 to the Village Hall Management Committee towards upgrading the village hall and £408.50 to Pettistree Parochial Church Council to assist in providing 7 car park spaces by the churchyard.
- 5.3 The sign showing direction and distance from the Greyhound public house to Pettistree Village Hall was now in place.
- 5.4 The Clerk thanked the councillors for the opportunity to attend what was a most interesting and useful introductory training course on being a Parish Clerk. It was agreed that the Clerk could attend the follow on course at a cost of £45.
- 5.5 The Clerk had sent a letter to BT again requesting removal of the payphone from the village green. A reply was awaited.

6.0 Preparations for winter

- 6.1 A form had been received from SCDC regarding location and filling of grit bins. Jeff Hallett, Steven Boardley, Terry Rowles, Roger Chilvers and Maureen Stollery were allocated responsibility for their use. A common sense approach was to be adopted. The bins are sited on the corner of Hungarian Close, the corner opposite Presmere and on the corner after the entrance to Pettistree Grange.
- 6.2 Terry Rowles agreed to contact the Pettistree Three Tuns landlord to see if they would assist in keeping the bus stop opposite tidy.

7.0 Highway Matters:

- 7.1 Despite monitoring from the council highways and the water company the subsidence problems in the street are still apparent.
- 7.2 Cllr Hayward had arranged for specified hedge cutting to be done before the end of the year at an agreed rate of £27.50 per hour and was to invoice and collect the fees due. A notice was to be put in Pettistree People for information purposes. The Chair reported that plans were in hand to replace the struggling sapling oak tree on the village green and to put netting on the footpath over the pond to aid grip in poor conditions.

8.0 Planning Matters:

- 8.1 Two applications were tabled (a) C10/2772 Mr. P Westrope, Park Farm House, Loudham Hall Road, Loudham IP13 0NW. This related to a proposed extension to the farmhouse. (b) C10/2802 Kindwater Co. Water Tower Yard, Presmere Road, Pettistree IP13 0HZ. Permission for commercial use extended for a further 3 years. No objections were made for (a) but a query was raised on (b) as to whether this allowed for all day Saturday working. Cllr Stollery agreed to see if this could be restricted to 9 - 1 as in other similar commercial activities.
- 8.2 No planning approvals received.

9.0 Finance:

- 9.1 The Clerk reported that the 2009/2010 accounts had now been fully signed off and filed by the external auditors with the only comment that the Reserves are above the normally accepted level. This would be taken into consideration when setting next year's budget.
- 9.2 As well as the 2 items agreed in minute 5.2 the following payments were authorised:-
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| Pettistree Heritage - Donation | £150.00 |
| Community First Response - Donation | £150.00 |
| John Barker - Grass cutting services | £150.00 |
| Clive Mann - Clerks salary and expenses | £196.44 |
- 9.3 The draft budget was discussed line by line and amended through agreement and a final budget of £4,925 was set which includes a sum to re-instate the green when the payphone is removed. In view of the economic climate it was decided to keep the precept at £2,200.

10.0 Correspondence

- 10.1 Postal correspondence:-
- Annual report of SALC and AGM details
 - Whitehouse enterprises - Repairers of benches etc
 - SCC - Preparations for winter, see agenda item 6.0
 - SALC - Quarterly course update
 - Victim Support - Request for donation

- 10.2 Email correspondence:-
 Suffolk ACRE - Funding advice
 SALC - Understanding divestment
 Suffolk ACRE - Community environmental action fund
 Britten-Pears Foundation - Local community grants
 Will Marshall - Suffolk Links bus
 SCC - Budget review meeting (Mrs Boardley attending)
 SALC - SCC and Highways meeting
 SALC - Census 2011
 SCC - Link on summer newsletter
 Suffolk ACRE - Meeting of Local Strategic Partnership
 EELGA - Be a councillor campaign
 Unlock Democracy - Sustainable Communities Act
 SALC - Suffolk Coastal Area meeting
 SALC - New Strategic Direction

10.3 An increasing amount of correspondence was noted and discussed. Cllr Hayward attended on behalf of the council the Local Strategic Partnership meeting and reported that many good ideas were put forward but with no funding. Cllr Boardley had attended on behalf of the council the Budget Review meeting and reported that as a cost saving measure it was likely that councils would divest work down to Parish Councils. It was agreed that although a worthy cause no donation would be made to Victim Support as it was not seen as specific enough to Pettistree.

At 10pm Cllr Boardley and Cllr Watts gave their apologies and left the meeting.

11.0 Appointment of the new Parish Clerk

11.1 The employment contract was agreed with the Clerk with no amendments.

11.2 The Salary scale for the Clerk was agreed at SCP15 based on an average of 1.5 hours per week.

12.0 Possible registration of council property with the Land Registry

12.1 New legislation designed to record all Land and Property on one register with the Land Registry is proposed and it was thought prudent to ensure that the Pettistree Village Green is registered.

13.0 Decision on a date for the 2011 Litter Pick.

13.1 The date for the litter pick was agreed to be Sunday 13th March 2011.

14.0 Any other matters arising since notice of meeting.

None

15.0 Dates for future meetings:

8th February 2011	Parish Council Meeting
10th May 2011	Parish Council AGM
10th May 2011	Parish Council Meeting

Signed: Dated: