

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 19th JULY 2011 IN THE PARISH ROOM AT 7.30 PM

Councillors present: Mr J Hallett (Chair), Mrs M Stollery (Vice Chair), Dr Peter Hayward, Mr Terry Rowles, Mr Mike Watts

In attendance: Mr C Mann – Parish Clerk
Cllr M Bond – Suffolk Coastal District Councillor and County Councillor

1.0 Public Forum

- 1.1 The Police report had been received and stated that 9 crimes had been reported since the last meeting. Other matters highlighted were the attempt to have a Rave in the locality, increasing theft of heating oil and thefts from vehicles. It was agreed to mention in Pettistree People the need for care and vigilance by all in the Community. The problem of the dog on the loose continues and the Council would write officially to the Dog Warden.
- 1.2 The Chair highlighted points raised in Cllr Bonds monthly reports, and then Cllr Bond updated the Councillors on grants available for clearing Graffiti as well as the latest on the current policy review. Disappointment was expressed at job losses but reference was made to earlier times when staff were appointed without due regard.

Closure of Public Forum and commencement of Parish Council Meeting

2.0 Apologies - Mrs M Chilvers, Mrs E Boardley, Cllr J Bidwell, Vic Gilmore and Sally Chattenberry

3.0 Declaration of Interests - There was none recorded.

4.0 Minutes:

- 4.1 Parish Council Meeting – 10th May 2011 were signed as a true record.

5.0 Matters Arising from the previous meetings:

- 5.1 The pot holes in Rogues Lane had been repaired along with those in Byng Lane and Stump Street.
- 5.2 Mr Chilvers had kindly cut the weeds around the glass bus shelter. A dead Elm tree was causing concern and attempts to trim had been made, it was unclear as to who was responsible for this tree.
- 5.3 Councillor Rowles had been on a new Councillors course run by SALC and had had his eyes opened by the work and responsibility required of our elected members. He would endeavour to put the training to good use.
- 5.4 The recent Annual Parish meeting was discussed and the plans for 2012 events were taking shape. Celebrating the Queens Jubilee, the Olympics and a New Year's party were at the forefront. It was agreed that the entire village should be encouraged to take part and it was proposed to hold a meeting to formalise the plans. The meeting should have representatives from the village hall, PCC, Pettistree Heritage and the bowls club etc. attend. A date of Thursday 22nd September at 7.30 in the village hall with light refreshments available was proposed. This should be publicised in Pettistree People and on the Notice Board.
- 5.5 The latest draft of the Heritage walks brochure was presented to the meeting and several constructive comments were made which would be relayed back to the committee. In answer to a question as to a donation towards the costs, the council was unsure if this project was separate from Pettistree Heritage which already received funds.

- 5.6 Whilst appreciating the need to generate business for the locality it was felt that the handwritten signs outside The Three Tuns pub (12 at one time) were neither visually pleasing nor good from a safety point of view.

6.0 Leiston-cum-Sizewell Council:

- 6.1 It was agreed, after discussion, to join with over 300 other Councils to support the request from Leiston Council for the proposal to change planning to require applicants of major developments to attend a meeting of the local town or parish council and to fund any independent reports deemed appropriate by the local council, these proposals are not to be mandatory. The Clerk would send an appropriate e-mail.

7.0 Planning Matters:

- 7.1 No planning applications were received.
7.2 No planning decisions had been received.

8.0 Finance:

- 8.1 It was agreed to pay the following Invoices:
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| Clive Mann - Clerks Expenses to 30/06/2011 | £168.05 |
| Sharwood Services - Pettistree People | £80.00 |
| BDO - External Audit Fee | £60.00 |
| Disability Advice Service - Donation | £63.00 |
- 8.2 Cambridge Building Society - Fixed rate bonds for Councils. After discussion it was decided insufficient benefit could be derived from this type of investment particularly as a fixed term also applied.
- 8.3 The Clerk had come to an amicable agreement with HMRC regarding PAYE.

9.0 Correspondence:

- 9.1 Postal correspondence:-
SALC - AGM notification and Financial Accounts
SALC - Newsletter of the Year 2011
SCC - Trusted Trader Scheme poster
SCC - Thatch register to assist the fire service
SCC - Road closure, Wickham Mkt.
SCDC - Magical Marshes event at Snape Maltings
SCDC - Volunteer Suffolk Coastal 1st newsletter
Viridor credits - Environmental Land Fill projects
- 9.2 Email correspondence:-
M. Bond - District and County Councillors reports for May and June 2011
SCDC - Olympics 2012, Suffolk Coasts newsletter (2), Community Environmental Action Fund update, Community Sentence leaflet, Village rounder's competition
SALC - Wind Farm and above ground electric cables, Sizewell stakeholder group report, Suffolk Coastal area meeting,
Suffolk ACRE - AGM and Conference invite, Digital switchover help request, Public transport issues toolkit, Technology bulletin, Funding newsletter, Community workshops
Leiston-cum-sizewell - 3 e-mails asking for support on a proposal for planning application procedure change to make major applicants present to councils and fund independent reports if they so wish
Deben Radio - Press release for inclusion in local newsletters
Birdie Carson - Request for volunteer help for Suffolk night stop initiative
Centre for Sustainable Energy - Planning for low carbon living

The Chair brought relevant items from the above to the notice of Councillors. The discussions led to the following decisions: agreement to put the Trusted Trader leaflet on the notice board and Cllr Stollery to compile a list of Pettistree addresses with thatched roofs so the Clerk could send in to the fire service and advise the owners of the register. It was agreed to review the latest "Pettistree People" at the 13th September meeting to decide whether to enter the newsletter of the year competition which would be judged on the latest and one other edition. The Councillors are very proud of the publication and appreciate the work of the editors.

10.0 Matters to be brought to the attention of the Council:

- 10.1 The Chair had been approached by PROPS, a successful non profit making organisation, which saved local residents money on heating oil costs. It was offered a grant from the County Council for specialist IT equipment and software but had no means by which to receive it. Pettistree Parish Council was being asked to act as a conduit for the funds. After discussion it was agreed that this could only be done on the basis of payments being made direct to suppliers and not individuals in order that the Parish Council had total transparency for its Audit. The Chair would report back to PROPS.
- 10.2 A former well respected local was wishing to return to this locality and build an eco friendly house and was asking if the Council knew of the availability of any suitable land. None was known and the Chair would respond accordingly.
- 10.3 The Village Hall was broken into and damage caused. The filing cabinet housing old Parish papers was damaged beyond repair and it was agreed that the Clerk would work with Cllr Stollery to decide if the paperwork is now required. Once this had been completed the decision on whether to replace the cabinet and where to site it could be made.
- 10.4 Suffolk Council had taken responsibility for the recycling facilities and had replaced the existing bottle bank stored at the Greyhound; however, the new ones were of a different type and did not fit as well in the space provided.

11.0 Dates for future meetings:

13th September 2011	Parish Council Meeting in the Parish Room	7.30 pm
15th November 2011	Parish Council Meeting in the Parish Room	7.30 pm

Signed: Dated: