

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 15th MAY 2012 IN THE VILLAGE HALL AT 7.45 PM

Councillors present: Mr J Hallett (Chair), Mrs Mary Chilvers, Dr Peter Hayward,
Mr Terry Rowles, Mr Mike Watts

In attendance: Mr C Mann – Parish Clerk
Councillor J Bidwell

1.0 Public Forum

- 1.1 The Police report was reviewed and it highlighted that the crime figures were lower than last year in the Pettistree area. Councillor Watts had reported to police a white van around Pettistree and the occupants were looking for scrap metal.
- 1.2 Councillor Bidwell spoke on local matters and reported that no response had been received so far from our MP on the Wickham Market Health Centre issue. Grants had been given for goal posts on a local playing field and to a Museum. The problems of St. Audrey's continued and the further planning appeal by the Council was due shortly when it was hoped that the judge would be a planning expert which would aid the case. The Council continued to consolidate its offices at Landmark House, generating savings, and sharing services with Waveney Council would bring further cost benefits. A visit by Eric Pickles was well received by Councillors who listened to his message that the Coalition was working? A licence to sell alcohol had been granted to Browsers book shop in Woodbridge to extend his coffee shop offer. This was supported by Councillor Bidwell.

Closure of Public Forum and commencement of Parish Council Meeting

2.0 Apologies - Police representative, Councillors Boardley and Bond.

3.0 Declaration of Interests - There was none recorded.

4.0 Minutes:

- 4.1 Parish Council Meetings – 7th February 2012 and 20th March 2012 were signed as a true record.

5.0 Matters Arising from the previous meetings:

- 5.1 Councillor Bond had forwarded to the Chair a copy of the response from Dr Paul Watson, the Chief Executive of the Suffolk Primary Care Trust, regarding the Wickham Market primary care centre closure. He stated that the proposed changes by Harmoni had been fully discussed and will go ahead on a three month pilot basis whilst being robustly monitored. It would provide three more cars in Suffolk and more clinicians at busy times. NHS Suffolk would ensure patients of Suffolk would not be adversely affected.
- 5.2 The Olympic procession would go through Wickham Market and children would be bussed in from outlying areas.
- 5.3 The hedge cutting had been late with some omissions; therefore no Invoices had yet been sent out. A new approach was perhaps needed and a brochure from a local landscaper had been received by the Clerk and this was passed to Councillor Hayward for investigation.
- 5.4 The annual litter pick took place as usual but not a lot was collected thanks to those residents who clear any litter found as a matter of course during the year.

6.0 Proposed development at Featherbroom Gardens:

- 6.1 Pettistree Council have had nothing further in any official capacity. Jeff Hallett had corresponded with the Vice Chair of Wickham Market Council who had concerns on the size of the development but that they could not expand East or West. A petition had been started by opponents of the scheme in Wickham Market. Concern was expressed that Pettistree could become a rat run although Hopkins Homes had reduced the number of homes earmarked for the site. The farmer was unlikely to sell more land in that area. Councillor Hayward, as planning representative, would make contact with the Council planners.

7.0 Pettistree Jubilee 2012:

- 7.1 The Jubilee arrangements were looking better with a far greater response since the committee took a proactive approach and spoke to residents on a one to one basis. It was agreed that the Clerk would inform the insurance company of the plans to ensure that the event was covered.

8.0 Donation Requests:

- 8.1 It was agreed to donate £39 to the local Disability Advice Service to cover its costs relating to assistance given to Pettistree residents.
- 8.2 A request for funding from Home Start was turned down as it had previously been funded by Government.

9.0 Planning Matters:

- 9.1 None had been received.
- 9.2 No planning decisions had been received.

10.0 Finance:

- 10.1 It was agreed to pay the following Invoices:
- | | |
|--|---------|
| Clive Mann - Clerks Expenses to 31/03/2012 | £141.00 |
| Sharward Services - Pettistree People | £160.00 |
| T Rowles - Jubilee commemorative coins | £335.26 |
| Suffolk Acre - Subscription for 2012/2013 | £25.00 |
| SALC - Subscription for 2012/2013 | £114.00 |
- 10.2 It was noted that the first instalment of the 2012/13 precept had been received.
- 10.3 The accounts were reviewed and approved for the year to 31st March 2012 which had been produced in a timely manner.
- 10.4 The Annual Return was reviewed, approved and signed by the Chair. The return had been checked and signed by an independent internal auditor.
- 10.5 The Annual Governance Statement which is an integral part of the Annual Return was reviewed, approved and signed by the Chair. The Annual Return could now be sent to the external auditors within the timescales set.
- 10.6 Since taking on the role the remuneration of the Clerk had been on scale SCP15 for 2008. It was agreed that this should be moved to scale SCP17 2012 in view of the level of competence and experience gained. This equated to an increase of 70p per hour or 8.7%.
- 10.7 The reimbursement for the purchase of two grit bins from the locality budget had been received and banked.

11.0 Correspondence:

11.1 Postal correspondence:-

Suffolk County Council - Confirmation of grit bin grant, Revised bus services, Night lighting project implementation
Suffolk Coastal District Council - Housing provision review, Spring Clean Suffolk leaflet, Review of Road names in Pettistree
SALC - AGM details and training diary
Anglia water - Drought situation and hosepipe ban details
Glasdon UK Ltd - product brochure
Eco Services - Product brochure
On Line Playgrounds - Product brochure
Nat West - Brochure
SCL Landscape Management - Introductory letter
Suffolk Coastal Resource Network - Newsletter
Clerks & Councils Direct - Publications
Amberol - Calendar
Chris Garner - Thank you letter
Dr Therese Coffey MP - Annual report

11.2 Email correspondence:-

M. Bond - District and County Councillor's reports for March, April and May 2012
SCDC - Scrutiny of Housing provision, Parish and town council information and consultation meeting, Development and policy meeting, 2012/2013 Council tax notification letter, Parish Clerks meeting, Parish Meetings, cuts in Audit fees, liaison meeting, World of housing invitation, Guide for organisers of Jubilee events, Felixstowe air quality report, Tree warden seminar
SCC - Invitation to view go with the flow bus, Locality budget grant, Suffolk Health walks programme, Ready Step Go, stepping out in Suffolk
SALC - Jubilee insurance response, April e-bulletin, General power of Competence training, Superfast broadband poster, SALC courses, Sizewell report, Suffolk village of the year, Charity and not for profit organisation information, legal document LAISU2D, SALC training programme, Tft partnership board meeting, E-bulletin update, Pay scales 2012/13, NHS press release, March e-bulletin, New NALC legal topic notes, Area meeting and CEO report, Suffolk Coastal area meeting, Prayers at Council meetings, Community event information, Area meeting dates for 2012, Young people participation training, Neighbourhood planning, Norfolk and Suffolk Gypsy and Traveller consultation, Neighbourhood planning showcase, Flood risk management strategy workshop, Allotments
Suffolk ACRE - Funding update, Members update February, Suffolk Health Forum, move Ipswich Riverside Clinic, Community led planning event x 3
Tony Buckingham - Pettistree grit bins
David Ramsbotham - Wind turbines petition
E of E planning consultants - New town and parish planning powers
Dr Therese Coffey - Better Broadband for Suffolk
Suffolk Coast & Heaths - Spring 2012 newsletter
Serena Rumsey-Mitchell - History of Jefferson's of Pettistree
Joan Peck - Response to Jefferson's query
Steve Shaw (Leiston) - Empowering Town and Parish Councils
Ufford Parish Council - Woodlands event in April 2012
Steven Abbott - Health watch in Suffolk

The postal communications were discussed. This included several brochures, Council information papers and a drought and hosepipe ban update. A review of road names in Pettistree instigated by the Council in order to have consistency across all departments was dealt with by Jeff Hallett using many years of local knowledge. A letter of thanks from Chris Garner, our website guru for his unexpected honorarium and a report from Dr Therese Coffey for the Annual Parish meeting were also noted. The e-mail list contains many information papers from the Councils, SALC and Suffolk ACRE.

12.0 Forthcoming Annual Parish Meeting:

12.1 The forthcoming Annual Parish meeting was discussed and minor amendments made to the agenda including the addition of a report from Dr Therese Coffey MP.

13.0 Matters to be brought to the attention of the Council:

13.1 The A frame advertising board at the Three Tuns public house was blocking the view on exit from the junction. However, the landlord disagreed.

13.2 Kesgrave High School had used Pettistree for an awards event and slight damage was caused to the Green by the cars parking. When requested they apologised and moved them.

14.0 Dates for future meetings:

17th July 2012	Parish Council Meeting in the Parish Room	7.30 pm
11th September 2012	Parish Council Meeting in the Parish Room	7.30 pm

Signed: Dated: