

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 11th SEPTEMBER 2012 IN THE PARISH ROOM AT 7.30 PM

Councillors present: Mr J Hallett (Chair), Mrs Elaine Boardley (Vice Chair), Mrs Mary Chilvers, Dr Peter Hayward, Mr Terry Rowles, Mr Mike Watts

In attendance: Mr C Mann – Parish Clerk

1.0 Public Forum

- 1.1 The Police reported that no crimes had been notified since the last Council meeting. The current priorities were cycle safety awareness in Melton and anti social behaviour in Rendlesham and Wickham Market.
- 1.2 The County Councillors report detailed work by Councillor Bond on Disabled facilities grants and Rendlesham primary school placement allocations.

Closure of Public Forum and commencement of Parish Council Meeting

2.0 Apologies - Police representative, Councillors M Bond and J Bidwell.

3.0 Declaration of Interests - Councillor P Hayward declared an interest in the planning item C12/1573 and Councillor J Hallett in planning items C12/1116 and 1117.

4.0 Minutes:

- 4.1 Parish Council Meeting – 17th July 2012 was signed as a true record.

5.0 Matters Arising from the previous meetings:

- 5.1 P.C. Gilmore had responded to the Councillors concerns on a recent spate of crime and outlined the police actions being taken. On the matter of the A frame blocking a view from a junction P.C. Gilmore had not seen a problem but would speak to with the Manager if necessary. Councillors had noticed the A frame had been moved further back where it was less problematic.
- 5.2 The accounts for the Jubilee had been drafted by the Clerk and due to the contributions from Woods Nurseries, the East of England Co-op Society, Roger and Mary Chilvers plus many villagers donations coupled with the excellent efforts in the sale of commemorative coins by Terry Rowles the whole event only required a subsidy of £89.40 from the Council. £330 had been budgeted for.
- 5.3 The idea for a 2013 Jubilee calendar had been researched and after discussion a decision was made not to proceed further.
- 5.4 The Clerk had written to BT thanking them for pushing the pay phones removal to their priority list and requested that the lay-by should be reinstated as part of the plan. No response had been received as yet.
- 5.5 A local of Pettistree had been approached by two Councillors as someone who could add value if co-opted on to the Council. The approach was not rebuffed and discussions continue.
- 5.6 The Featherbroom Gardens development had gone quiet and no further information was available.

6.0 Planning Matters:

- 6.1 Councillor Hayward had declared an interest in planning application C12/1573, "erection of two semi detached cottages in Presmere Road" and left the meeting. The Clerk had collated comments from the other Councillors on the plans and had summarised them for the Council planning department. There was general support for the plan with clarification required on some issues.

- 6.2 Councillor J Hallett had declared an interest in the retrospective planning applications C12/1116 and 1117 for "fitting Photovoltaic electricity generating panels to a barn roof at The Laurels" and left the meeting, with the Vice Chair, Councillor Boardley taking over the meeting. Councillor Hayward was able to return for this item. No issues were raised on these two applications. Councillor Hallett rejoined the meeting, resumed the Chair, and thanked Councillor Boardley.

7.0 Donation Requests:

- 7.1 The Council had traditionally given a donation to the Air Ambulance which sponsored the Ufford First Responder and it was agreed to donate £150 to this worthy cause.
- 7.2 Pettistree Heritage continued its good work within the local community and the Council was pleased to donate £150 again this year.

8.0 Finance:

- 8.1 It was agreed to pay the following Invoices:
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| Clive Mann - Clerks Expenses to 31/08/2012 | £132.25 |
| Sharward Services - Pettistree People | £160.00 |
| Mrs M Hallett - Jubilee purchases (net) | £108.12 |
- The insurance payment would be agreed at item 8.2
- 8.2 The Clerk had provided the Councillors with a report on two quotes for the Council Insurance for the year commencing 1st October 2012. Cost was not the only driver in determining who should get the business and the report led the discussion on levels of cover, value for money and no claims discounts. After lengthy debate it was agreed by a majority vote to continue with Suffolk ACRE and Zurich insurance. The payment was agreed at £321.79. The admin charge added to the premium was not as transparent as it should be and the Clerk would question Suffolk ACRE on this point.
- 8.3 It was noted that the auditors for the 2012/2013 year would again be BDO LLP but the fee for the service on a Parish of our size would be Nil.

9.0 Correspondence:

- 9.1 Postal correspondence:-
- Suffolk County Council - Revised Bus services
 - Suffolk Coastal District Council - Information papers
 - SALC - Training courses, Local Councillor Publication
 - Kompan Ltd - Playground brochure
 - Glasdon UK - Brochure
 - Disability Advice Service - Thank you letter for donation
- 9.2 Email correspondence:-
- M. Bond - District and County Councillor's report September 2012
 - SCDC - 2012 Suffolk Coastal Sports Awards reminder, Openness and transparency on personal interests, Annual joint town and parish clerks liaison event, Joint environmental and sustainability policy consultation, Olympics inspiration, Water briefing management, Online register of interests (2), 2012 Suffolk Coastal Sports Awards, Updated declaration of interest's documentation
 - SALC - Suffolk Coastal Area meeting papers, One Suffolk free website training, Forthcoming training courses, Newsletter of the year competition, Sustainable Communities Act, NALC e-bulletins July and August, LAISU2D, Website access details, LAIS1341, New website, LAIS1339 Red diesel and LAIS1340 payment methods, Code of Conduct briefings, Council Tax support - effect on Parishes, Update of Pettistree records, LAIS1338 Sustainable Communities Act, Code of Conduct information
 - Suffolk ACRE - Consultation of removing bureaucratic barriers, Age UK

information on transport to hospital, Workshop on wildlife projects, The Community right to challenge grant programme, Quarterly update on local foods, 2012 rural services review

- T Coffey - Information request on Parish magazine
- Freedome visionary trust - Coastal erosion report
- IOG Saltex - Seminars
- Suffolk Coast & Heaths - Summer 2012 newsletter and stepping out in Suffolk
- Rachel Knights - Planning application C12/1573
- SCC - Tour of Britain briefing note
- Tony Franklin - Information requests about planning application procedures
- Came & Co. - Insurance documentation and quote

The postal communications were noted and the e-mails, which had been forwarded to the Councillors, were discussed. Councillor Hayward had offered to go the workshop on Community led planning due for October 3rd. Therese Coffey had requested details of the Parish magazine and the Clerk had responded after confirming details with the Chair.

10.0 Matters to be brought to the attention of the Council:

- 10.1 An editor for Pettistree People was required and an advert was in the latest edition and on the website. Councillors would try to seek out a willing and able volunteer and Peter Hayward would speak with an interested party. Recognition of the efforts of Joan Peck, retiring editor, would be arranged by the Parish Council.
- 10.2 It was noted that the Council highways department had not yet requested a list of grit bin locations.

11.0 Dates for future meetings:

5th February 2013 Parish Council Meeting in the Parish Room 7.30 pm

Signed: Dated: