

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 13th NOVEMBER 2012 IN THE PARISH ROOM AT 7.30 PM

Councillors present: Mr J Hallett (Chair), Mrs Elaine Boardley (Vice Chair),
Dr Peter Hayward, Mr Terry Rowles, Mr Mike Watts

In attendance: Mr C Mann – Parish Clerk
Mr M Bond – District and County Councillor

1.0 Public Forum

- 1.1 No Police report had been received. There were no issues raised by Councillors.
- 1.2 Councillor Bond presented his last two reports which did not have much that was relevant to Pettistree. St Audrys house was still a problem and if not resolved could lead to similar issues in other locations. On the Featherbroom Gardens development he said that there was overwhelming support from the people of Wickham Market with the need for affordable housing. He was also busy on the audit committee. Councillor Bond asked if a SCC adoption leaflet he brought to the meeting could be displayed on the Parish notice Board and this was agreed.

Closure of Public Forum and commencement of Parish Council Meeting

2.0 Apologies - Police representative, Councillor J Bidwell and Councillor Mary Chilvers

3.0 Declaration of Interests - All Councillors declared an interest in the setting of the precept as they were residents in the Parish. It was agreed that dispensation would be allowed in this matter to allow all Councillors to take part.

4.0 Minutes:

- 4.1 Parish Council Meetings – 11th September 2012 and 1st November 2012 were signed as a true record. The Clerk was thanked for the prompt and comprehensive minutes of the special meeting.

5.0 Matters Arising from the previous meetings:

- 5.1 The BT payphone removal was due in the new year and it was unlikely that they would re instate the lay-by to grass so the Clerk was asked to contact the Highways department to establish what the procedure was to get this work done.
- 5.2 The resident who the Council had hoped to co-opt on to the Council to fill a vacancy had reluctantly declined at this time so the search continues.
- 5.3 The search for a new editor of Pettistree People continues and Councillor Mike Watts had shown initial interest but was concerned at the possible loss of the Deputy Editor in the near future.
- 5.4 The list of Grit bin locations was confirmed and that they are in place. The Clerk would send the list to the Highways department in advance of the filling process.
- 5.5 A date for the annual litter pick was set for Sunday 24th March 2013.
- 5.6 The Featherbroom Gardens development was favoured by Wickham Market. The Pettistree Parish Council response was based on the comments and vote at the special meeting held on 1st November 2012 and compiled by Councillor Hayward, this was agreed to be sent to the planners after minor amendments.

6.0 Local Services:

- 6.1 The grass cutting had been completed during 2012 and it was agreed to pay £180 to Mr J Barker for this service. It was noted he used his own mower and therefore the Parish mower had not required a service.

- 6.2 The website had been maintained to a high standard by Chris Garner so it was agreed to again pay a £50 honorarium to him.

7.0 Planning Matters:

- 7.1 The only planning application was for Featherbroom Gardens which is referred to in item 5.6.
- 7.2 Planning approval had been received for C12/1116 and 1117 "Retention of 17 solar panels on a barn at The Laurels, The Street, Pettistree IP13 0HU. Application C12/1573 for two semi detached cottages on land south of Scott's Hall, Presmere Road, Pettistree was refused.

8.0 Finance:

- 8.1 It was agreed to pay the following Invoices:
- | | |
|---|---------|
| Clive Mann - Clerks Expenses to 31/10/2012 | £103.00 |
| Ufford First Responder - Donation | £150.00 |
| Pettistree Heritage - Donation | £150.00 |
| Mr J. Barker - Grass Cutting Services | £180.00 |
| Mr C. Garner - Website maintenance Honorarium | £50.00 |
- 8.2 The Budget for the 2013/2014 was presented and discussed and agreed after some amendments with expenditure set for £5,500. This again contained a sum of £2,000 for re-instating the lay-by on the green after removal of the payphone which was planned for the New Year. With balances still sufficient the Council was minded to set the Precept at £2,200 for a further year.
- 8.3 The Clerk confirmed receipt of the Insurance certificate from Suffolk ACRE for the year to 30/09/2013 but it was noted that no response to the query on the admin charge had been received. The Clerk had informed Came and Co. of the decision that they had not been successful but no feedback was forthcoming.

9.0 Correspondence:

- 9.1 Postal correspondence:-

Clerks and Councils Direct & the Local Councillor - Publications
EDF Energy - Invitation to launch of Sizewell C Community Forum, update on Sizewell C consultation
SALC - Invitation to 2012 AGM
SALC - Annual report
SALC - 2013/2014 subscription list
SALC - Internal Audit service
Suffolk ACRE - Invitation to Extraordinary General Meeting
Leiston and District Citizens Advice Bureau - Donation request
SCDC - Recycling funding review
Richard Vest - Property Management Consultancy Services
Glasdon - Brochure
NALC - Precepts update
Suffolk Hedgerow - autumn newsletter and 1998 - 2012 Suffolk Hedgerow Survey results

- 9.2 Email correspondence:-

M. Bond - District and County Councillors reports for October and November 2012

SCDC - Invitation to Suffolk Coastal LSP annual forum, Town and Parish Liaison budget review meetings, Police and Crime Commissioner elections (3), Electric blanket campaign, National Inter-Faith week, Equality and diversity training, Radio Suffolk invitation to debate, New code of conduct, how to complain, Group activities in Parishes, Fire Prevention, World of Housing event, Ash dieback disease, Register of interests system update Parish Council login to register of interests, Notice to reduce recycling credits

SALC - Suffolk fire service consultation, PB39-12 Precept update, Elections to smaller councils committee, Advertise voluntary roles in Papworth, Courses available, Clerk vacancy, Nominations for SALC board, October e-bulletin, SPS autumn conference, One Suffolk website courses, LAIS1344 & LAISU2D updates, Code of conduct briefing, Equality Act workshop, LAIS1342 & LAIS1343 updates, Police Commissioners election advice, Overgrown vegetation obstruction to signs, Declaration of Acceptance of Office form, Sizewell A & B report, August e-bulletin, Suffolk Coast Forum

Suffolk ACRE - Rural statement 2012, Community led planning workshop, Local foods project, Rural services review, Suffolk Car share

Young Suffolk - Youth participation training

Greater Anglia - East Suffolk line updates

EDF Energy - Sizewell C Community forum invitation

Farnham PC - Allotment rents detail request

Urban Forestry - Tree surgery and landscaping services

Go Shelters - Provision of Bus Shelters

The postal communications were reviewed with the SALC subscription increase to £117 noted. It was agreed not to make a donation to the Leiston and District CAB. It was noted with disappointment the removal of recycling credits to the Parish Council. The views on the precept and declaration of interests given by NALC were discussed and implemented under items 3 and 8.2. The e-mails are reviewed by Councillors upon receipt. The Sizewell C forum is recorded under item 10.1

10.0 Matters to be brought to the attention of the Council:

10.1 The Sizewell C consultation had commenced and was likely to take 3 years with the build taking 8 years. Councillor J Hallett had been to the initial forum and would be a Parish Council representative and it was likely to involve quarterly meetings. A further one had been set for 13th December. A newsletter would be sent to residents within a 10 mile radius. The transport and infrastructure changes will affect the region as far as Wickham Market with railway, road and park and ride projects.

10.2 The Ash die back disease was discussed as a large part of Pettistree had Ash trees, small signs of the disease were apparent. A watching brief was agreed.

11.0 Dates for future meetings:

5th February 2013	Parish Council Meeting in the Parish Room	7.30 p.m.
14th May 2013	Pettistree Parish Council AGM in the Village Hall	at 7.30 p.m.
14th May 2013	Pettistree Parish Council Meeting in the Village Hall	at 7.45 p.m.
21st May 2013	Annual Parish Meeting in the Village Hall	at 8 p.m.

Signed: Dated: