

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 5th FEBRUARY 2013 IN THE PARISH ROOM AT 7.30 PM

Councillors present: Mr J Hallett (Chair), Mrs Elaine Boardley (Vice Chair), Dr Peter Hayward, Mrs Ruth Leigh, Mr Terry Rowles, Mr Mike Watts

In attendance: Mr C Mann – Parish Clerk
Mr R James – Woodbridge & District Police

1.0 Public Forum

The Chair commenced the Public Forum by welcoming Ruth Leigh, the new Councillor and Richard James, the new Police Beat Officer to the meeting.

- 1.1 Richard James (known as "bob") has taken over from Victoria Gilmore who had resigned. He presented his report which covered a larger area than Pettistree and the crime hotspots were highlighted. The Councillors took the opportunity to voice their concerns on speeding and continued blocking of the view out of the road junction by "A" frame boards at the Three Tuns public house. Richard would contact the new manager at the premises to discuss the problem. As for speeding he could do his own checks in the 30 mph areas but traffic police have to deal with higher speed roads. A scheme for residents to use a speed camera is available but requires 6 volunteers and funding of around £2,000 from the Council. This scheme is not for use on stretches of road with speed limits of 60 mph and above. The mobile community police van would be in Woodbridge library at lunchtime about every 6 weeks with the next one scheduled for 23rd February. Richard was available to assist with home security and mentioned a new padlock, available for purchase from him, which had a siren, activated by motion, within it specifically designed for sheds and garages. This was recommended by Councillor Chilvers. For the next meeting he would bring along a selection of security devices to show Councillors. His direct contact telephone number was 01473 383462. Councillors thanked him for his time and looked forward to some positive community policing.
- 1.2 Councillor Bond had another engagement so was unable to attend, his comments are always welcome and the Chair reviewed the December 2012 and January 2013 reports. These contained details of problems and action from around the region and included further work on Station house in Campse Ashe and Melton crossing night lighting as well as the flooding problem in Dallinghoo road in Wickham Market.

Closure of Public Forum and commencement of Parish Council Meeting

2.0 Apologies - Councillors J Bidwell and M Bond

3.0 Declaration of Interests - None Declared

4.0 Minutes:

- 4.1 Parish Council Meeting – 13th November 2012 minutes were signed as a true record.

5.0 Matters Arising from the previous meetings:

- 5.1 Mrs Ruth Leigh was officially welcomed as co-opted Councillor and signed the documents required by the Clerk. Her name would be registered with SCDC on line and this would be followed by a declaration of interest form which would be available to the public. Councillor Leigh was looking forward to being an active member.

- 5.2 A discussion on the re-instatement of the Green followed, the telephone box had been disconnected but not yet removed. Communication and extensive research on the project between the Chair, Clerk and David Chenery from the Highways department had proved fruitful and an estimate of £2,500 for the work to be done in the spring (subject to the telephones removal on time) was presented by the SCDC highways department. The budget for 2013/2014 had provision for £2,000 for this work. Councillor Watts considered the quote excessive and enquired about obtaining alternative quotes as none had been sought. It was noted that any work done would have to be tied closely with the Highways department as it would be necessary to close the road. The Chair moved to a vote and the Council approved the expenditure with 6 votes for and 1 against (Councillor Watts).
- 5.3 Mike Watts had commenced as the new editor of Pettistree People and a draft of the next publication, due out before the end of the month, was presented to the meeting. It still required the report from the Chair of the Council which was imminent. Councillor Watts was thanked for taking on this task and positive comments were made on the draft.
- 5.4 The Grit bins had proved there worth during the cold weather. One had had the grit taken for other purposes and Councillor Rowles agreed to put a hasp and staple lock on it. A resident had suggested a site for a further bin but it was decided that the site was not practical. It was, however, agreed that a grit bin could be placed safely on the A12 at Loudham Bridge and Councillor Leigh would endeavour to find a willing volunteer to add to the list of grit spreaders.
- 5.5 A further meeting was due on 27th February relating to the proposed development of Featherbroom Gardens and the planners had recommended Councillors visit the site.
- 5.6 The Sizewell C consultation continues with concerns over safety and increased traffic in the area along with the life span of Sizewell B.

6.0 Local Services:

- 6.1 With the 100 year anniversary of the start of World War 1 due in 2014 in was discussed as to whether now was a good time to clean the current war memorial which contains the names of those who died during the war. It was debated as to whether the end of the war was a more appropriate date, but in the end it was agreed cleaning of the memorial was necessary before then. It was agreed to try simple washing first and investigate further how best it could be done as it is easy to damage it with modern cleaning chemicals. Councillor Rowles said he would look at the War Memorials Trust documents which may contain useful information.

7.0 Planning Matters:

- 7.1 None had been received
- 7.2 No planning decisions had been received

8.0 Finance:

- 8.1 It was agreed to pay the following Invoices:
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| Clive Mann - Clerks Expenses to 31/01/2013 | £167.00 |
| Mr C Garner - Website Licence | £14.40 |
| Mr M Watts - Licence of MS Office | £142.80 |
- 8.2 The Clerk had attended a briefing session regarding changes to Council Tax benefits which could have an impact on maintaining precept levels. Many types of Council were encountering problems but the effect on Pettistree Parish Council was neutral and was likely to remain so with its present demographic. The report was accepted with thanks.

9.0 Correspondence:

9.1 Postal correspondence:-

Clerks and Councils Direct & the Local Councillor - Publications
EDF Energy - Initial proposals and options documents for Sizewell C
Magpas emergency medical Charity - Donation request
Glasdon - Brochure
Suffolk Coastal Resource Network - Winter Newsletter
SCDC - Outside playing space schedule
SCDC - Precept meeting documentation
Dr Therese Coffey MP - Invite to Chair for public meeting re Sizewell C
Suffolk Age UK - Poster and update on services
East Anglia Air Ambulance - Thank you for donation to Ufford responder group
SALC - Information on Precept changes and the Sustainable communities Act

9.2 Email correspondence:-

M. Bond - District and County Councillors reports for December 2012 and January 2013, Locality budget funds timeline

SCDC - Notes of Town & Parish Liaison Budget review, Autumn Budget review meetings, Localisation of Council Tax, Suffolk code of conduct, Pettistree Traveller case conferences, PCC election - notice of Poll, Council Tax base, Boundary Commission - electoral review, Register of Pettistree electoral roll, giving local councils a voice in Localism, notice of grit bin filling, 2013/2014 precept letter, refuse collection issues in Pettistree, result of PCC election, refuse collection for the Xmas period, Healthwatch Suffolk

SALC - Precept update, notice of CiLCA drop in sessions, LAIS1347 Community infrastructure Levy, Snow clearing, Document management briefing, The Honours system, Garden Party nominations, Clerks networking day invite, Forthcoming courses at SALC, Local Parish Council tax support funding, NALC e-bulletin, update on Council tax referendums, Sustainable communities act, Sizewell report for area meeting, Suffolk coast and heaths update, Terms and conditions of employment briefing, Council Tax update, LAIS1346 Transparency code, Precept update, SALC courses, Suffolk Coastal area meeting, NALC legal topic note 79 and 80, Local Government pay 2013, SALC AGM,

Suffolk ACRE - Suffolk Fire service consultation, Employers Liability information, Help for projects, Local foods project update, Suffolk ACRE members update, Suffolk ACRE funding update, Resource mapping

Cath Caudwell - Thank you for Pettistree Heritage donation

Chris Garner - Thank you for Honorarium

EDF Energy - Sizewell C stage 1 community consultation and statement

Communications East - Assessing new Nuclear power plant designs

David Chenery - Communications re Lay by reinstatement, Rogues Lane clearance and Grit bin filling

ESE passenger Transport - Revised bus services

Suffolk Fire and Rescue service - Stakeholder consultation

Heartsine - suppliers of medical equipment

Suffolk Coast and Heaths - Winter update

IMI - Cenotaph cleaning

Suffolk Council - Pettistree details update

Suffolk Preservation Society - Sizewell C consultation

Network Assurance - Temporary traffic order

Parish Links Suffolk - Parish Links meeting

Tim Ward - New service for the East Suffolk Line

Suffolk Wildlife Trust - Barn Owl nesting box sites needed

The postal communications were reviewed and the thank you letters for donations by the Council were noted. It was disappointing that the Garden Party nomination for ex Councillor Stollery had been refused as Maureen was not the Chair of the Council.

10.0 Matters to be brought to the attention of the Council:

- 10.1 The problem of the bus used as a home in Old Main Road was discussed and Councillor Watts, who had attended the meetings on 23rd November 2012 and 4th January 2013 to discuss this issue, reported that those involved had been allowed to stay until February but at the last meeting Suffolk Coastal District Council had given a date of 15th February 2013 for them to move or face prosecution.
- 10.2 It was reported that the Burns night supper held in Pettistree village hall had raised the princely sum of £500 and a good evening was enjoyed by all those who attended.

11.0 Dates for future meetings:

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| 14th May 2013 | Pettistree Parish Council AGM in the Village Hall at 7.30 p.m. |
| 14th May 2013 | Pettistree Parish Council Meeting in the Village Hall at 7.45 p.m. |
| 21st May 2013 | Annual Parish Meeting in the Village Hall at 8 p.m. |
| 16th July 2013 | Pettistree Parish Council Meeting in the Parish Room at 7.30 p.m. |

Signed: Dated: