

# MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 16th SEPTEMBER 2014 IN THE VILLAGE HALL AT 7.30 PM

Councillors present: Mrs E Boardley (Chair), Mr Mike Watts (Vice Chair), Mr J Hallett,  
Mr G Hind, Mr Terry Rowles

In attendance: Mr C Mann – Parish Clerk  
J Bidwell – County Councillor

## **1.0 Public Forum**

- 1.1 Apologies had been received from PC Howgego but a report had been received which stated that no crimes had been reported in Pettistree since the last meeting. However, Melton had a larger than normal 36 reported crimes during the same period, many for anti social behaviour. The mobile police station would be in attendance at The Green on Thursday 16th October between the hours of 13.00 to 14.15.
- 1.2 Councillor Bond sent his apologies as he was at another Council meeting but it was good to see Councillor Bidwell attend and give a report. He updated Councillors on the latest news on the proposed move from Melton Hill and the Boundary changes which will reduce the number of Councillors to 42 from 55, reducing costs but increasing the workload of Councillors. It was noted that Pettistree would be included with Wickham Market district and not Ufford as previously. There was still a small amount available for grants for local projects.

## **Closure of Public Forum and commencement of Parish Council Meeting**

**2.0 Apologies** - Councillors M. Bond, R. Leigh, M. Chilvers and PC Howgego.

**3.0 Declaration of Interests** - None were declared.

## **4.0 Minutes:**

- 4.1 The 15th July 2014 minutes were approved and signed as a true record.

## **5.0 Matters Arising from the previous meeting:**

- 5.1 It had proved difficult to get a group together for a visit to the recycling centre but the Clerk was asked to continue to try and make arrangements for a visit after 15th November with the morning as a preference.
- 5.2 The Cleaning of the War Memorial is still to be completed. Councillor Watts had obtained two quotes ranging from £540 to over £900. It was agreed that a professional refurbishment was the best option and the Clerk was asked to try and obtain a grant from the locality budget mentioned by Councillor Bidwell in his report.
- 5.3 The issue of Hedge cutting was discussed at length, both for the current year and the future and also if this should remain in the remit of the Parish Council. It was agreed that the current year documents in the possession of the Chair would be passed to the Clerk who, for this year only, would arrange payment to the Hedge Cutter and Invoice and collect the amounts due from residents. The long term future of this task would be brought before the next Annual Parish Meeting in order to get a consensus on the best way to arrange this important task.

- 5.4 It was agreed to clarify point 9.2 in the minutes of the 15<sup>th</sup> July meeting relating to Pettistree news and events being distributed to other publications. "News and Events could be given to other publications in the Area at the same time as Pettistree People in order to promote Pettistree." There was consensus that in each issue of Pettistree People an editorial from the Parish Council should be included. Councillor Hallett agreed to provide this for the latest one due for completion shortly. At this point the Chair indicated that she would be resigning from the Council with the November meeting being her last so it was agreed that a discussion at a future meeting to organise input to the newsletter was needed. The Clerk would put it on the next agenda.
- 5.5 The Clerk had received the necessary documentation and confirmation from Barclays that Councillor Hind is now a cheque signatory. However in view of the forthcoming resignation of Councillor Boardley who is also a signatory another volunteer is required.

## **6.0 Other Pettistree Matters:**

- 6.1 With the summer nearly over the grit bins were discussed. As the last winter was a mild one some did not require filling. The Clerk would nevertheless inform the Highways department of the locations in advance of winter.
- 6.2 It was agreed that Pettistree People should again be entered in the Newsletter of the Year competition.
- 6.3 Tony Franklin had requested direction from the Council as to how the updated website would operate. It was agreed to set up a working party consisting of Councillors Watts and Leigh along with Chris Garner to agree parameters, set up, content and maintenance of the website.

## **7.0 Planning Matters:**

- 7.1 No objections were lodged against planning application DC/14/2236/FUL and its amended version (Due to Loudham Hall being listed) for a Solar Farm on land adjacent to the A12 in Lower Ufford Lane, although many comments were submitted.
- 7.2 No objections were raised against planning application DC/14/2583/FUL to remove trees and erect a single storey annexe for use ancillary to Pettistree Lodge
- 7.3 There were no approvals to record.

## **8.0 Finance:**

- 8.1 It was agreed to pay the following Invoices:

Clive Mann - Clerks Expenses to 31/08/2014	£120.00
Brian's Property Services - Refurbish Village Sign	£433.00

It was noted that the Village sign for the best kept village had been cleaned and refurbished to a high standard.

- 8.2 The Insurance renewal had not been received in time for the meeting so it was agreed that subject to the renewal being within a small tolerance of last year's amount then the Clerk was authorised to execute payment.

## **9.0 Correspondence:**

- 9.1 Postal correspondence:-  
 Issue 95 of Clerks and Councils Direct publication, September 2014  
 SALC - Local Councillor Publication Issue 3 2014  
 SCC - Temporary closure of U3605 Chapel Lane  
 Barclays Bank - Change of signing arrangement request form  
 Barclays Bank - Confirmation of signing arrangements now in place  
 Glasdon - Brochure  
 Local Boundary Commission - Final recommendation of Electoral review

9.2 Email correspondence:-

98 e-mails received from Suppliers, Trade bodies and Councils were circulated to Pettistree Councillors by electronic means

The postal communications were reviewed and discussed.

The e-mails received are filtered for junk mail by the Clerk and relevant ones forwarded to Councillors for review and action; they contain many standard and regular Information e-mails from Community Action Suffolk and SALC.

**10.0 Matters to be brought to the attention of the Council:**

- 10.1 The change to how the voting register was compiled was discussed and noted that each individual was to be registered rather than as part of a household.
- 10.2 Parking on The Green had become a problem and was in danger of ruining the grass. It was discussed as to how best to overcome this with Councillor Rowles suggesting white posts and Councillor Watts preferring plain oak posts placed round the Green. There was general agreement that the white would be more visible and Councillor Rowles said he would obtain a quote for this work to be done.
- 10.3 Councillor Boardley confirmed that her current circumstances meant she was unable to devote the time necessary to fulfil the role of Chair or a Councillor and therefore reluctantly would resign as at 11<sup>th</sup> November 2014. Understanding of her position and thanks for her contribution were expressed. An election or another co-opted Councillor would be needed and that search would commence. The Council also needed to elect another Chair.

**11.0 Dates for future meetings:**

Tuesday 11th November 2014 Pettistree Parish Council Meeting in the Parish Room at 7.30 p.m.

Tuesday 3rd February 2015 Pettistree Parish Council Meeting in the Parish Room at 7.30 p.m.

The meeting closed at 9.15 p.m.

Signed/: ..... Dated: .....