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J. Hallett

~~UNAPPROVED~~ MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL

HELD ON 19th JULY 2016 IN THE PARISH ROOM AT 7.30 PM

Councillors present: Mr Jeff Hallett (Chair), Mr Terry Rowles (Vice Chair), Mr Steve Hind, Mr Mike Watts and Mr Chris Cook

In attendance:
Mr M Bond - County Councillor
There is no parish clerk at present

1.0 Public Forum

- 1.1 In line with the new police strategy no police were in attendance and no report had been received.
 - 1 County Councillor Michael Bond reviewed activity in Suffolk County Council in particular the subject of Devolution. Councils voting against the idea would effectively kill it but in fact Norfolk CC had voted in favour although two of their District Councils had voted against. Suffolk County Council had voted in favour so it may well go ahead.
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Closure of Public Forum and commencement of Parish Council Meeting

2.0 Welcome and Apologies - The Chair welcomed those present. No apologies had been received.

3.0 Declaration of Interests - None declared.

4.0 Minutes:
4.1 The 17th May 2016 meeting minutes were approved and signed as a true record.

5.0 Matters Arising from the previous meeting:

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5.1 Queens 90th Birthday Celebrations This had proved to be a particularly successful event both socially and financially.

5.2 Japanese Knotweed As neither the District Council nor the Environment Agency has shown any interest in the problem Norse will be approached for a formal quotation to undertake eradication. It is understood that 3 sprayings per year for 3 years will be necessary for the treatment to be effective.

5.3 Parish Clerk Vacancy There has as yet been no progress in filling the post. Nothing has been heard from Mr Keith Bridges possibly due to health problems. The retiring Clerk, Clive Mann and his wife were entertained in the Geyhound Inn by the Parish Council and a presentation of a cherry wood bowl, turned locally, was made in appreciation of his invaluable service to the Parish.

5.4 Annual Parish Meeting This was well attended partly due to interest in the future of the old Woods site.

JM

5.5 **Pot Holes in Pettistree** Little improvement has taken place despite approaches to the Highways Department. After discussion it was felt that individual complaints to the council concerned might have more effect.

5.6 **Emergency Planning** Mr K Fawkner-Simpson, Emergency Planner for our area is to meet with Mr Hallett to discuss what might be appropriate for our village.

1 **Framing of 1904 Pettistree Map** A suitable site to display the large 1904 map has yet to be found as the proposed location in the Village Hall was not agreed. A possible alternative site might be the Church but this is still to be resolved. The smaller definitive footpath map has yet to be framed.

1 **District Councillor's Funds** We await to hear what may be available from the Enabling Communities Budget Scheme towards (a) the Queen's 90th Birthday celebrations and (b) the notice board which is in need of repair. In the event of funds becoming available a formal quotation for the work will be sought.

1 **Parish Council's Village Hall Representative** Chris Cook agreed to take on this role.

5.10 **Footpaths** There are problems with access for the disabled, particularly as regards stiles. It was considered that the respective footpath officers of the County and Local councils should be approached to highlight the problem.

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1 **6.0 Other Pettistree Matters**

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1 **6.1 Bus Shelters** These need to be inspected as weeds are becoming a problem. Spraying may be required.

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1 **6.2 Grass verges** It was noted that these on both sides of the road had been nicely mown. ^{B1438}

2 Mr Hallett will write to William Notcutt to express our thanks

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6.3 **Village Green** It was also noted the mowing had been well carried out by Olivia Smith and the green was looking particularly tidy.

7.0 **Planning Matters:** None

8.0 **Finance:**

8.1 Parish Council Accounts to pay: there were none.

8.2 We understand that the Annual Accounts for the year to 31st March 2016 have been approved by the external auditors. Mr Hallett will seek formal confirmation.

Note: Subsequent to the meeting Mr Hallett has now received the approved audit report from BDO LLP together with a nil amount invoice and a report recording approval with only minor comments on completing the form. The Notice of Conclusion of Audit has been posted on the Parish Council notice board.

JPH

9.0 Correspondence:

9.1 Postal correspondence:-

A letter of thanks has been received from the Disability Advice Service for East Suffolk expressing thanks for the £50 donation.

9.2 Email correspondence:-

127 e-mails including internal communications dealt with by the Clerk and Councillors. *Ret: red*

10.0 Matters to be brought to the attention of the Council:

None

11.0 Dates for future meetings:

Wednesday 7th September 2016 Pettistree Parish Council Meeting in the Parish

Room at 7.30 pm. Tuesday 1st November 2016 Pettistree Parish Council Meeting in the Parish Room at 7.30 pm.

The meeting closed at 9.05 pm.

Signed: - *J. Haller* Dated: *6th Sept 2016*