

MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL HELD ON 8th MAY 2018 IN THE PARISH ROOM AT 7.41 PM

Councillors present: Mr Jeff Hallett (Chair), Mr Terry Rowles (Vice Chair), Mrs Mary Chilvers, Mr Mike Watts, Mr Steve Hind

In attendance: The Pettistree Parish Clerk, Mr Alexander Nicoll

1.0 Public Forum

1.1 In line with the new police strategy no police were in attendance and no report had been received.

1.2 No report from District Councillor

1.3 Mr Alexander Nicoll, County Councillor attended and gave his report

Mr Nicoll went to Hinkley Point for two days to discuss with the local Councils in respect of forum who were in direct discussion with EDF. The District and County Councillors were only consultees. There were over 470 lorries and 100 buses daily using the roads which were not designed for such traffic.

With regards Sizewell there was large concern in respect of the Park and Ride north of Wickham Market, the volume of traffic and the speed on the local roads. Mr Nicoll requested that his contact details be placed on the notice Board and in the 'Pettistree People' and will forward details accordingly

Mr Nicoll was asked for funding for the Battle Over event and he said that we needed to send an email to him to make the request for funding from the Locality Budget. Mr Nicoll said this should be for £500 for which he was thanked

2.0 **Welcome and Apologies** –The Chairman, welcomed those present.

Apologies had been received from Mr Chris Cook and Mr Philip Westrope.

3.0 **Declaration of Interests** – None

4.0 **Minutes:**

4.1 The minutes of 6th February 2018 meeting were approved. These were then signed as a true record.

5.0 **Matters Arising from the previous meeting:**

5.1 **The repairs to Potholes in Pettistree** Minor repairs being done with surface dressing later in the year.

5.2 **Footpath access and maintenance.** No developments and to ask Sue Tansley if any pressing items

5.3 **Broadband upgrade and siting of the cabinet in the Village Green area.** Understood that not sufficient power supply to box on the green. There should be stickers placed on the box when completed.

5.4 **'Pettistree People' magazine and Data Protection** They will ask meeting at Ufford on Thursday if they require to obtain written agreement to show Names and phone numbers.

5.5 **Redevelopment of Three Tuns site** Noticed that trees and the pond had been cleared

5.6 **Sizewell C update** Details were given above by Alexander Nicoll.

5.7 **Battle Over-Village event on 11.11.2018 to celebrate the anniversary of the end of WWI**

Planning is going well. Jeff said he would contact EDF as they have a scheme for a grant which he believed could be up to £750. for events. Jeff sent Mike Watts email in respect of 'Wipers Times' for 'Pettistree people'

5.8 **Enforcement of Planning Conditions at Suffolk Sports Cars** No Change

5.9 **Audit for 2018** Parish Clerk presented the accounts to Councillors together with the Annual Governance and Accountability Return 2017/18 Part 3 to the Chairman for signing. The Internal Audit had been undertaken with no queries. The notice in respect of Public Rights was given to the Chairman to place on the Notice Board by 1st June 2018. The Clerk would submit the required Accounts to the External Auditor

5.10 **Data Protection Officer from 25 May 2018** Parish Clerk had been advised that Parish Councils no longer required to appoint a Data Protection Office. However, the Parish Council must still abide by the GDPR and ensure that an audit is done of any data which may be held. The Clerk stated that having looked at the records the only data in question would be 'Pettistree People' and the website. The website was noted to be out of date in several areas and Mike Watts agreed to look into this. Parish Clerk will also Register the Council with ICO (Information Commissioners Office)

- 5.11 **Website** Jeff stated that Chris Garner was happy to update the website if he was advised of the correct details. Terry Rowles stated that his connection could rewrite the website and make more user friendly. Jeff would look into this further.
- 5.12 **Data Protection Training for Councillors at Ufford on 10th May 2018 at 6.30pm**
Councillors – Jeff Hallett, Terry Rowles and Mike Watts stated they were interested in going and Clerk would contact Ufford accordingly
- 5.13 **Risk Assessment-Trees.**The willow tree has now been tidied up and advised that the Poplars do not require any attention
- 5.14 **Projects for the village** No further projects were raised.
- 5.15 **Agenda for Parish meeting** a few adjustments were made and will be resent to Councillors
- 5.16 **Update (if any) on rumours of extensive building plans at pre-permission stages** no more details

6.0 Other Pettistree Matters

- 6.1 **Radar Speed signs** First point would be the police if speeding was found
- 6.2 **EACH Donation request** No donation
- 6.3 **Disability Advice Service Request for Donation** No donation
- 6.4 **Village Seats Repairing and Cleaning** Done and invoice received
- 6.5 **Confirmation of Community Action Suffolk Membership** Info only
- 6.6 **Road Closures 14th to 17th May 2018** Should not effect Pettistree
- 6.7 **Suffolk Infolink update records** Do nothing at moment

7.0 Planning Matters:

- 7.1 Planning applications received

DC/18/0001/TCA Weeping willow on village Green	Responded
DC/18/0710/TCA 1 Hungarian Close extension	Permitted
DC/18/0735/TCA The Laurels Branch removal on Trees	Permitted to be done later in year
DC/18/0668/VOC Presmere Day Nursery max number children 23	Permitted
DC/18/0855/FUL The Nursery,Main Road Store/Workshop	Permitted

8.0 Finance:

- 8.1 Parish Council Accounts Paid and to be Paid:

Parish Magazine	£69.00 Paid 7.03.18
Jack Pynn – Willow Tree cuttind on Green	£240.00 Paid 7.03.18
To Pay	
S A L C Membership subs 2018-19	£134.97 Cheque Signed
Brian Nobbs Repairing and painting seats	£190.00 Cheque signed
- 8.2 Precept Received £1232.50

9.0 Correspondence Received:

- 9.1 Postal correspondence:-
- 9.2 Email correspondence:-

10.0 Matters to be brought to the attention of the Council

- 10.1 **Boundaries Commission and Suffolk Coastal / Waveney electoral review**
- 10.2 **Garden Waste Collection**

11.0 Dates for future meetings:

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| Tuesday | 22 nd May 2018 | Annual Parish Meeting at 8.00 p.m. Parish Hall |
| Tuesday | 10 th July 2018 | Parish Council meeting at 7.30 p.m |
| Tuesday | 11 th September 2018 | Parish Council meeting at 7.30 p.m |

The meeting closed at 9.10 pm.

Signed: - Dated: