

**MINUTES OF A MEETING OF PETTISTREE PARISH COUNCIL
HELD ON 13th NOVEMBER 2018 IN THE PARISH ROOM AT 7.30 PM**

Councillors present: Mr Jeff Hallett (Chair), Mr Mike Watts, Mr Steve Hind, Mr Chris Cook, Mrs M Chilvers, Mr T Rowles

In attendance: The Pettistree Parish Clerk,

1.0 Public Forum

1.1 Report from County and District Councillors No reports had been received

2.0 Welcome and Apologies –The Chairman, welcomed those present.

Apologies had been received from Mr Philip Westrope

3.0 Declaration of Interests – None

3.1 Register of Interest Forms. Clerk confirmed that all information had now been received and all in order.

4.0 Minutes:

4.1 The minutes of 11th September 2018 meeting were approved. These were then signed as a true record.

5.0 Matters Arising from the previous meeting:

5.1 **The repairs to Potholes in Pettistree** No further news on potholes

5.2 **Footpath access and maintenance** Mr S. Hind reported one of the styles had been blocked

5.3 **Broadband upgrade and siting of the cabinet in the Village Green area.** Mr C. Cook stated that his speed has increased but not to great extent. Mr T. Rowles stated that new poles had been erected in Byng Hall Lane and understood that this was for new overhead fibre cables to the Hungarian Hall area.

5.4 **‘Pettistree People’ magazine** Nothing to report and to remove from Agenda.

5.5 **Redevelopment of Three Tuns site** There has been a great deal of building work but no news.

5.6 **Sizewell C update** Nothing to report except heard that EDF require to raise money to go ahead with the project..

5.7 **Costs for Battle Over-Village event on 11.11.2018 to celebrate the anniversary of the end of WWI** This was a successful event and many Parishioners and guests were present throughout the day. Costs of the event were: Toilets approx. £320, Wipers Times newsletter £53.50, P. Holloway for bugle and entertainment free but Council confirmed that authorised to spend up to £100 for gift for him and any other expenses. Mr Chilvers for decoration of the Barn, use of electric, gas heaters, music and other costs £100.

5.8 **Electoral review of East Suffolk** Map received from Local Government Commission and was requested to send to the Councillors – Sent 14.11.2018

5.9 **New signage ‘Welcome to Pettistree’** Clerk to enquire cost of signs and if planning Permission required

5.10 **Speed restriction on roads near Children’s Nursery and Parish to fund** Clerk to contact County and District Councillors to see if any Locality Budget and discuss pushing ahead with paying and extending the area of speed restrictions

5.10a **Police stated 30mph signs faded and one covered by foliage-review so can use speed indicator.** Clerk to contact Highways to see about existing signs.

5.11 **Purchase and installation of Dog Bins** These have been ordered and site visit has been done by Suffolk Coastal Norse and now awaiting installation

5.12 **Locality Budget District Councillor for new Marquee** This is a Community Marquee for village events and around 15metres long. The village Hall committee have agreed to store the Marquee and offer a donation to the Parish Council to cover the additional cost. The Parish Council to arrange Insurance upon receipt of Marquee. **£500 received 14.11.2018**

5.13 **Local Plan Draft Hopkin Homes – Update from Therese Coffey** Chairman read out letter from Therese Coffey and Chairman will look to see if any changes made to the Local Plan.

5.14 **Tree Warden – Free Trees from Woodland trust** No requirement for any trees in Pettistree area.

5.14a To discuss the **Village Green** at next meeting as cars seen to park on this and suggested making a bank and signage to stop cars parking.

6.0 Other Pettistree Matters

- 6.1 **Welcome to the new vicar, Rev. Leslie Siu** Thought that Parish Council should do a welcome letter and Chairman and Clerk to look at.
- 6.2 **Bus Diversion through Pettistree for one week** A small bus used and no problems arose.
- 6.3 **Confirm we still use same Internal Auditor if willing to do** All agreed Clerk to request his services
- 6.4 **Community Action Suffolk – Free survey of church / Village Hall risk assessment** risk assessment at Village Hall already done.
- 6.5 **Suggestions for Village events 2019** Mrs Chilvers suggested event in March. Keep on Agenda for other ideas
- 6.6 **Parish Council Elections on 2nd May 2019** All Councillors at the meeting were happy to continue

7.0 Planning Matters:

- 7.1 Planning applications received

DC/18/2489/PN3	Granary Whitehouse Farm convert to dwelling	Withdrawn
DC/18/3548/CLE	Green Farm Clinic Use of swimming Pool	Permitted
DC/18/4062/FUL	Extension to rear of Children’s Nursery	Await decision

No objections raised by Council

8.0 Finance:

- 8.1 Parish Council Accounts Paid and to be Paid:

To Pay	
Olivia Smith Honorarium Grass Cutting	£200.00
Chris Garner Honorarium Website	£50.00
CAS Insurance	£249.30
Payments for the Battle Over Event – To be itemised next Agenda	£???????????
Suffolk Coastal Norse for Dog Bins	£458.40
Parish Magazine Printing – Wipers times	£53.50
Wickham Market Community First responders--Ufford CFRS Community Account	£150.00
- 8.2 SCDC Precept received 28.09.2018 £1232.50
- 8.3 **Budget for 2019/2020** Agreed and accepted by Councillors
- 8.4 **Precept for 2019/2020** Agreed and accepted by Councillors to stay as previous year £2465

9.0 Correspondence Received:

Postal and Email correspondence:-

- Citizen Advice request for Donation** Not agreed
- Wickham Market Community First responders request for Donation...** Agreed and cheque done
- Easy Map design - Company to design Parish Map for Pettistree** for £500 inc. updates Not agreed
- DC/18/4502/FUL Bridge Classic Cars** Await decision Mr M. Watts agreed and no objections from other Councillors.

11.0 Dates for future meetings:

- Tuesday 5th February 2019 Parish Council meeting in Parish Hall at 7.30 p.m
- Tuesday 23rd April Parish Council AGM in Parish Hall at 7.30
- Tuesday 23rd April Parish council Meeting in Parish Hall at 7.45
- Tuesday 7th May 2019 Annual Parish meeting in Village Hall at 8.00pm

The meeting closed at 8.55 pm.

Signed: - Dated: